BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
PUBLIC HEARING, AUDIT COMMITTEE
AND REGULAR MEETING
AUGUST 06, 2020

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT AGENDA
THURSDAY, AUGUST 06, 2020 AT 2:00 P.M.
CALL IN NUMBER: 1-866-906-9330 ACCESS CODE: 4863181

District Board of Supervisors	Chairman	Jeff Hills
	Vice-Chairman	Nick Dister
	Supervisor	Steve Luce
	Supervisor	Ryan Motko
	Supervisor	Alberto Viera
District Manager	Meritus	Gene Roberts
District Attorney	Straley Robin Vericker	John Vericker
District Engineer	Stantec, Inc	Tonja Stewart

All cellular phones and pagers must be turned off while in the meeting room

The District Agenda is comprised of four different sections:

The meeting will begin at **2:00 p.m.**

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically, no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

August 06, 2020
Board of Supervisors
Berry Bay Community Development District

Dear Board Members:

The Public Hearing, Audit Committee, and Regular Meeting of Berry Bay Community Development District will be held on **August 06, 2020 at 2:00 p.m.** via conference call at the information listed below. Following is the agenda for the meeting:

Call In Number: 1-866-906-9330 **Access Code: 4863181**

1. **CALL TO ORDER/ROLL CALL**
2. **PUBLIC COMMENT ON AGENDA ITEMS**
3. **RECESS TO PUBLIC HEARINGS**
4. **PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET**
   A. Open Public Hearing on Proposed Fiscal Year 2021 Budget
   B. Staff Presentations
   C. Public Comment
   D. Consideration of Resolution 2020-34; Adopting Fiscal Year 2021 Budget ……Tab 01
   E. Close Public Hearing on Proposed Fiscal Year 2021 Budget
5. **RECESS TO AUDIT COMMITTEE MEETING**
   A. Call to Order/Roll Call
   B. Evaluate and Rank the Audit Proposals……..……..Tab 02
      i. Carr, Riggs & Ingram
      ii. Grau & Associates
   C. Finalize the Ranking and Consideration of Audit Committee Recommendation
   D. Close the Audit Committee Meeting
6. **RETURN TO REGULAR MEETING**
   A. Consideration of Audit Committee Recommendations and Evaluation
   B. Consideration of Resolution 2020-35; Re-Designating Officers……..Tab 03
   C. Consideration of Resolution 2020-36; Setting FY 2021 Meeting Schedule……Tab 04
   D. General Matters of the District
7. **CONSENT AGENDA ITEMS**
   A. Consideration of the Special Organizational Meeting Minutes March 26, 2020.....Tab 05
   B. Consideration of the Landowners Election May 07, 2020……....Tab 06
   C. Consideration of the Public Hearings Audit Committee & Regular Meeting May 07, 2020….. Tab 07
   D. Consideration of the Board of Supervisors Continued Meeting Minutes June 04, 2020…….....Tab 08
   E. Consideration of Operations and Maintenance Expenditures June 2020……..Tab 09
   F. Review of Financial Statements for Month Ending June 30, 2020……...Tab 10
8. **VENDOR AND STAFF REPORTS**
   A. District Counsel
   B. District Manager
   C. District Engineer
9. **SUPERVISORS REQUESTS**
10. **AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
11. **ADJORNMENT**

While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Toward that end, anyone wishing to listen and participate in the meeting can do so telephonically at 1-866-906-9330, Participant Access Code – 4863181.

Additionally, participants are encouraged to submit questions and comments to the District Manager in advance at 813-873-7300 to facilitate the Board's consideration of such questions and comments during the meeting.

We look forward to speaking with you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 873-7300.

Sincerely,

Gene Roberts
District Manager

RESOLUTION 2020-34

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BERRY BAY COMMUNITY DEVELOPMENT DISTRICT ADOPTING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; APPROVING THE FORM OF A BUDGET FUNDING AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager submitted, prior to June 15th, to the Board of Supervisors ("**Board**") of the Berry Bay Community Development District ("**District**") a proposed budget for the next ensuing budget year ("**Proposed Budget**"), along with an explanatory and complete financial plan for each fund, pursuant to the provisions of Sections 189.016(3) and 190.008(2)(a), Florida Statutes;

WHEREAS, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District at least 60 days prior to the adoption of the Proposed Budget pursuant to the provisions of Section 190.008(2)(b), Florida Statutes;

WHEREAS, the Board held a duly noticed public hearing pursuant to Section 190.008(2)(a), Florida Statutes;

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least 2 days before the public hearing pursuant to Section 189.016(4), Florida Statutes;

WHEREAS, the Board is required to adopt a resolution approving a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year pursuant to Section 190.008(2)(a), Florida Statutes;

WHEREAS, the Proposed Budget projects the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year; and

WHEREAS, 301 Wimauma, LLC, a Florida limited liability company ("**Developer**"), as the developer of certain lands within the District, has agreed to fund the FY 2020-2021 Budget as shown in the revenues line item of the FY 2020-2021 Budget pursuant to a budget funding agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD:

Section 1. Budget

a. That the Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's records office, and hereby approves certain amendments thereto, as shown below.

b. That the Proposed Budget as amended by the Board attached hereto as **Exhibit A**, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed

necessary by the District Manager to reflect actual revenues and expenditures for fiscal year 2019-2020 and/or revised projections for fiscal year 2020-2021.

c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District's records office and identified as "The Budget for the Berry Bay Community Development District for the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021".

d. The final adopted budget shall be posted by the District Manager on the District's website within 30 days after adoption pursuant to Section 189.016(4), Florida Statutes.

Section 2. Appropriations. There is hereby appropriated out of the revenues of the District (the sources of the revenues will be provided for in a separate resolution), for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the sum of $119,000.00, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

Total General Fund	$ 119,000.00
Total All Funds	**$119,000.00**

Section 3. Budget Amendments. Pursuant to Section 189.016(6), Florida Statutes, the District at any time within the fiscal year or within 60 days following the end of the fiscal year may amend its budget for that fiscal year as follows:

a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.

b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed $10,000 or 10% of the original appropriation.

c. Any other budget amendments shall be adopted by resolution and be consistent with Florida law. This includes increasing any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this section and Section 189.016, Florida Statutes, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget(s) under subparagraphs c. above are posted on the District's website within 5 days after adoption pursuant to Section 189.016(7), Florida Statutes.

Section 4. Approving the Form of a Budget Funding Agreement with Developer. The Budget Funding Agreement between the District and Developer attached hereto as **Exhibit B** is hereby approved in substantial form. The Chair or the Vice-Chair of the Board are hereby authorized and directed to execute and deliver said agreement on behalf of and in the name of the District. The Secretary or any Assistant Secretary of the Board are hereby authorized to attest such execution. Any additions, deletions or modifications may be made and approved by the Chair or the Vice-Chair and their execution of the agreement shall be conclusive evidence of such approval.

Section 5. Effective Date. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

Passed and Adopted on August 6, 2020.

Attested By:	**Berry Bay** **Community Development District**
_____	_____
Name:_____ Secretary/Assistant Secretary	Jeffery S. Hills Chair of the Board of Supervisors

Exhibit A: FY 2020-2021 Adopted Budget
Exhibit B: Form of Budget Funding Agreement with Developer

2021

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021
FINAL ANNUAL OPERATING BUDGET

AUGUST 6, 2020

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021
FINAL ANNUAL OPERATING BUDGET

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AUGUST 6, 2020

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT

BUDGET INTRODUCTION

Background Information

The Berry Bay Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2021, which begins on October 1, 2020. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number	Fund Name	Services Provided
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2021 Special Assessment Revenue Bonds

Facilities of the District

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

Maintenance of the Facilities

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2020 Final Operating Budget	Fiscal Year 2021 Final Operating Budget	Increase / (Decrease) from FY 2020 to FY 2021
REVENUES			
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES			
Developer Contributions	937,000.00	119,000.00	(818,000.00)
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	**$937,000.00**	**$119,000.00**	**($818,000.00)**
TOTAL REVENUES	**$937,000.00**	**$119,000.00**	**($818,000.00)**
EXPENDITURES			
LEGISLATIVE			
Supervisor Fees	0.00	6,000.00	6,000.00
TOTAL LEGISLATIVE	**$0.00**	**$6,000.00**	**$6,000.00**
FINANCIAL & ADMINISTRATIVE			
District Management	47,600.00	36,000.00	(11,600.00)
District Engineer	21,100.00	5,000.00	(16,100.00)
Disclosure Report	5,300.00	4,200.00	(1,100.00)
Trustees Fees	10,500.00	4,100.00	(6,400.00)
Accounting Services	9,500.00	9,000.00	(500.00)
Auditing Services	6,350.00	6,500.00	150.00
Postage, Phone, Faxes, Copies	5,300.00	500.00	(4,800.00)
Public Officials Insurance	5,300.00	3,000.00	(2,300.00)
Legal Advertising	10,500.00	17,000.00	6,500.00
Bank Fees	1,050.00	500.00	(550.00)
Dues, Licenses & Fees	200.00	200.00	0.00
Office Supplies	0.00	200.00	200.00
ADA Website Compliance	0.00	2,000.00	2,000.00
Website Maintenance	0.00	1,500.00	1,500.00
Miscellaneous Fees	300.00	300.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE	**$123,000.00**	**$90,000.00**	**($33,000.00)**
LEGAL COUNSEL			
District Counsel	10,500.00	10,000.00	(500.00)
TOTAL DISTRICT COUNSEL	**$10,500.00**	**$10,000.00**	**($500.00)**
UTILITY SERVICES			
Electric Utility Services - Streetlights	468,000.00	0.00	(468,000.00)
Electric Utility Services - All Others	15,900.00	0.00	(15,900.00)
TOTAL UTILITY SERVICES	**$483,900.00**	**$0.00**	**($483,900.00)**
WATER-SEWER COMBINATION SERVICES			
Water Utility Services	26,500.00	0.00	(26,500.00)
TOTAL WATER-SEWER COMBINATION SERVICES	**$26,500.00**	**$0.00**	**($26,500.00)**
OTHER PHYSICAL ENVIRONMENT			
Waterway Management System	58,200.00	8,000.00	(50,200.00)
General, Property & Casualty Insurance	12,700.00	5,000.00	(7,700.00)
Landscape Maintenance	132,300.00	0.00	(132,300.00)
Miscellaneous Landscape	15,900.00	0.00	(15,900.00)
Plant Replacement Program	26,500.00	0.00	(26,500.00)
Irrigation Maintenance	10,500.00	0.00	(10,500.00)
Mulch	0.00	0.00	0.00
Pool Maintenance	0.00	0.00	0.00
TOTAL OTHER PHYSICAL ENVIRONMENT	**$256,100.00**	**$13,000.00**	**($243,100.00)**
ROAD & STREET FACILITIES			
Pavement & Drainage Repairs & Maintenance	37,000.00	0.00	(37,000.00)
TOTAL ROAD & STREET FACILITIES	**$37,000.00**	**$0.00**	**($37,000.00)**
TOTAL EXPENDITURES	**$937,000.00**	**$119,000.00**	**($818,000.00)**
EXCESS OF REVENUES OVER/(UNDER) EXPENDITURES	**$0.00**	**$0.00**	**$0.00**

***** EXCLUDES 2% HILLSBOROUGH COUNTY COLLECTION COST**
***** EXCLUDES 4% EARLY PAYMENT DISCOUNT**

GENERAL FUND 001

Financial & Administrative

District Manager

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

District Engineer

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

Disclosure Reporting

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

Trustees Fees

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

Auditing Services

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

Public Officials Insurance

The District carries Public Officials Liability in the amount of $1,000,000.

Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

Bank Fees

The District operates a checking account for expenditures and receipts.

Dues, Licenses & Fees

The District is required to file with the County and State each year.

Miscellaneous Fees

To provide for unbudgeted administrative expenses.

Office Supplies

Cost of daily supplies required by the District to facilitate operations.

Website Administration

This is for maintenance and administration of the Districts official website.

GENERAL FUND 001

Legal Counsel

District Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

Electric Utility Services

Electric Utility Services

This item is for street lights, pool, recreation facility and other common element electricity

Other Physical Environment

Waterway Management System

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water

Property & Casualty Insurance

The District carries $1,000,000 in general liability and also has sovereign immunity.

Entry & Walls Maintenance

This item is for maintaining the main entry feature and other common area walls.

Landscape Maintenance

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

Plant Replacement Program

This item is for landscape items that may need to be replaced during the year.

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND
SERIES 2021

REVENUES		
CDD Debt Service Assessments	$	-
TOTAL REVENUES	**$**	**-**
EXPENDITURES		
Series 2021 May Bond Interest Payment	$	-
Series 2021 November Bond Principal Payment	$	-
Series 2021 November Bond Interest Payment	$	-
TOTAL EXPENDITURES	**$**	**-**
EXCESS OF REVENUES OVER EXPENDITURES	**$**	**-**
ANALYSIS OF BONDS OUTSTANDING		
Bonds Outstanding - Period Ending 11/1/2020	$	-
Principal Payment Applied Toward Series 2021 Bonds	$	-
Bonds Outstanding - Period Ending 11/1/2021	**$**	**-**

* Series 2021 Bonds Principal and Debt Service obligation to be established at issuance

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT

SCHEDULE OF ANNUAL ASSESSMENTS[1]

Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2021 Total Assessment
ASSESSMENT AREA ONE - SERIES 2020					
Single Family 40'	1.00	295	$0.00	$108.88	$108.88
Single Family 50'	1.25	381	$0.00	$136.10	$136.10
Single Family 60'	1.50	261	$0.00	$163.32	$163.32
TOTAL		**937**			

Notations:

[1] Annual assessments include Hillsborough County collection costs and statutory discounts for early payment.

FY 2020-2021 Budget Funding Agreement
(Berry Bay Community Development District)

This FY 2020-2021 Budget Funding Agreement (this "**Agreement**") is made and entered into as of August 6, 2020, between the **Berry Bay Community Development District**, a local unit of special-purpose government, established pursuant to Chapter 190, Florida Statutes (the "**District**"), whose mailing address is 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607 and **301 Wimauma, LLC**, a Florida limited liability company (the "**Developer**"), whose mailing address is 111 S. Armenia Avenue, Suite 201, Tampa, Florida 33609.

Recitals

WHEREAS, the District was established for the purpose of providing, preserving, operating, and maintaining infrastructure improvements, facilities, and services to the lands within the District;

WHEREAS, the District is adopting its budget for fiscal year 2020-2021 as attached hereto as **Exhibit A** (the "**FY 2020-2021 Budget**"), which commences on October 1, 2020, and concludes on September 30, 2021;

WHEREAS, the District has the option of levying non-ad valorem assessments on all lands that will benefit from the activities set forth in the FY 2020-2021 Budget, or utilizing such other revenue sources as may be available to it;

WHEREAS, the District is willing to allow the Developer to provide such funds as are necessary to allow the District to proceed with its activities as described the FY 2020-2021 Budget so long as payment is timely provided;

WHEREAS, the Developer presently certain property within the District as reflected on the assessment roll on file with the District Manager (the "**Property**");

WHEREAS, the Developer agrees that the activities of the District described in the FY 2020-2021 Budget provide a special and peculiar benefit to the Property that is equal to or in excess of the expenses reflected in the FY 2020-2021 Budget; and

WHEREAS, the Developer has agreed to enter into this Agreement in lieu of having the District levy non-ad valorem special assessments as authorized by law against the Property to fund the activities of the District as set forth in the FY 2020-2021 Budget

Operative Provisions

Now, therefore, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Funding Obligations**. From time to time during the 2020-2021 fiscal year, the Developer agrees to make available to the District the aggregate sum of up to $119,000.00 in accordance with the FY 2020-2021 Budget as such expenses are incurred by the District. Such payments shall be made within 30 days of written request for funding by the District. All funds provided hereunder shall be placed in the District's general operating account.

2. **FY 2020-2021 Budget Revisions**. The District and Developer agree that the FY 2020-2021 Budget shall be revised at the end of the 2020-2021 fiscal year to reflect the actual expenditures of the District for the period beginning on October 1, 2020 and ending on September 30, 2021. The Developer shall not be responsible for any additional costs other than those costs provided for in the FY 2020-2021 Budget. However, if the actual expenditures of the District are less than the amount shown in the FY 2020-2021 Budget, the Developer's funding obligations under this Agreement shall be reduced by that amount.

3. **Right to Lien Property**.
    a. The District shall have the right to file a continuing lien ("**Lien**") upon the Property for all payments due and owing under this Agreement and for interest thereon, and for reasonable attorneys' fees, paralegals' fees, expenses and court costs incurred by the District incident to the collection of funds under this Agreement or for enforcement of this Lien. In the event the Developer sells any portion of the Property after the execution of this Agreement, the Developer's rights and obligations under this Agreement shall remain the same, provided however that the District shall only have the right to file a Lien upon the remaining Property owned by the Developer.
    b. The Lien shall be effective as of the date and time of the recording of a "Notice of Lien for the FY 2020 FY 2020-2021 Budget" in the public records of Hillsborough County, Florida, stating among other things, the description of the real property and the amount due as of the recording of the Notice, and the existence of this Agreement.
    c. The District Manager, in its sole discretion, is hereby authorized by the District to file the Notice on behalf of the District, without the need of further Board action authorizing or directing such filing. At the District Manager's direction, the District may also bring an action at law against the record title holders to the Property to pay the amount due under this Agreement, may foreclose the Lien against the Property in any manner authorized by law, or may levy special assessments for the Lien amount and certify them for collection by the tax collector.

4. **Default**. A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which shall include, but not be limited to, the right to seek specific performance of the Developer's payment obligations under this Agreement, but shall not include special, consequential, or punitive damages.

5. **Enforcement and Attorney Fees**. In the event either party is required to enforce this Agreement, then the prevailing party shall be entitled to all fees and costs, including reasonable attorney's fees and costs, from the non-prevailing party.

6. **Governing Law and Venue**. This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida with venue in Hillsborough County, Florida.

7. **Interpretation**. This Agreement has been negotiated fully between the parties as an arm's length transaction. The parties participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen and selected the language, and the doubtful language will not be interpreted or construed against any party.

8. **Termination of Agreement**. The Agreement shall be effective upon execution by both parties hereto and shall remain in force until the end of the 2020-2021 fiscal year on September 30, 2021. The enforcement provisions of this Agreement shall survive its termination, until all payments due under this Agreement are paid in full.

9. **Third Parties**. This Agreement is solely for the benefit of the parties hereto and no right or cause of action shall accrue upon or by reason hereof, to or for the benefit of any third party not a formal party hereto. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the parties hereto any right, remedy or claim under or by reason of this Agreement or any provisions or conditions hereof; and all of the provisions, representations, covenants and conditions herein contained shall inure to the sole benefit of and shall be binding upon the parties hereto and their respective representatives, successors and assigns.

10. **Amendments**. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both of the parties hereto.

11. **Assignment**. This Agreement may be assigned, in whole or in part, by either party only upon the written consent of the other, which consent shall not be unreasonably withheld.

12. **Authority**. The execution of this Agreement has been duly authorized by the appropriate body or official of all parties hereto, each party has complied with all the requirements of law, and each party has full power and authority to comply with the terms and provisions of this instrument.

13. **Entire Agreement**. This instrument shall constitute the final and complete expression of this Agreement between the parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Berry Bay
Community Development District

_____
Jeffery S. Hills
Chair of the Board of Supervisors

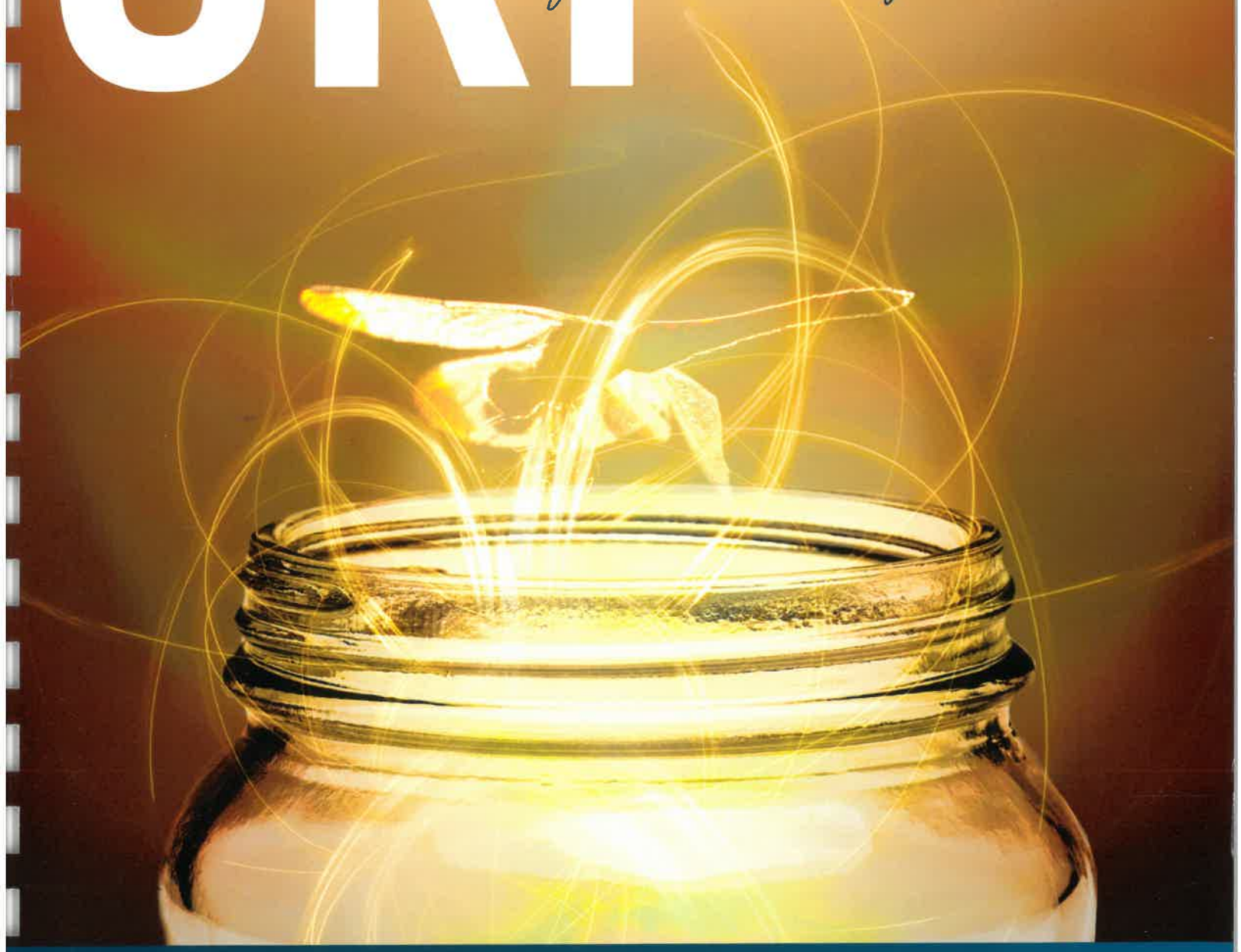
301 Wimauma, LLC,
a Florida limited liability company

_____
Jeffery S. Hills
Manager

Exhibit A: FY 2020-2021 FY 2020-2021 Budget

CRI

Helping You Shine
by Illuminating Solutions



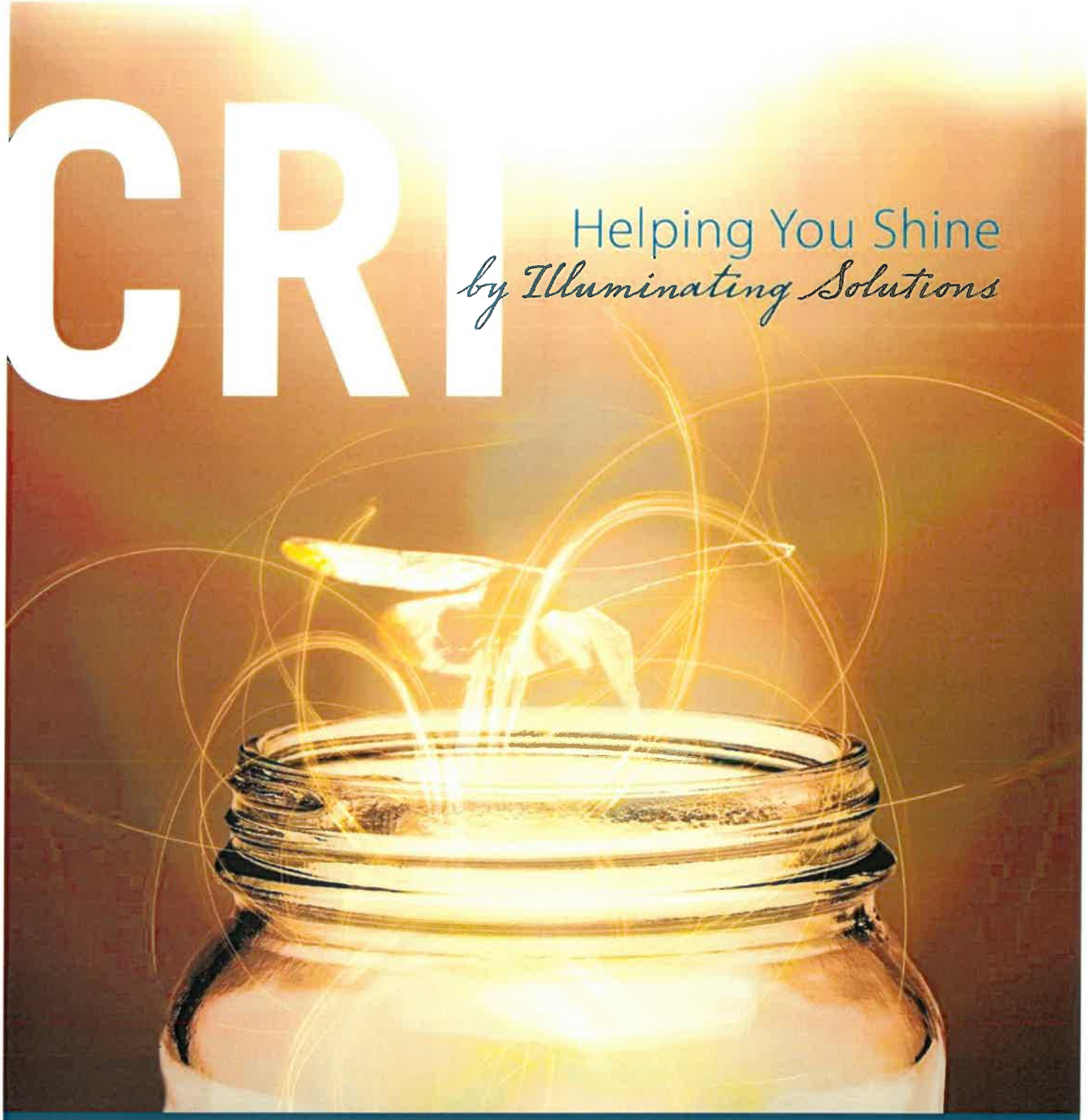
PROPOSAL FOR
professional services

CRI CARR RIGGS & INGRAM
CPAs and Advisors

CRIcpa.com

CRI

Helping You Shine
by Illuminating Solutions



professional services

PROPOSAL FOR
Berry Bay Community Development District

July 30, 2020

PROPOSER

Carr, Riggs & Ingram
500 Grand Blvd. #210
Miramar Beach, FL 32550
850-837-3141

CRI CARR RIGGS & INGRAM
CPAs and Advisors
CRIcpa.com

SUBMITTED BY

Stephen C. Riggs, IV
Engagement Partner
scriggs@cricpa.com

Jonathan Hartness
Concurring Partner
jhartness@cricpa.com

Dear Berry Bay Community Development District:

Carr, Riggs & Ingram, LLC (CRI) appreciates the opportunity to propose on auditing services to Berry Bay Community Development District. We are genuinely excited about the prospect of serving you and establishing a long-term relationship. We pride ourselves on getting to know our clients and illuminating solutions by providing innovative ideas to move them from compliance to providing them a competitive advantage.

Investment in You. We believe in developing long-term, mutually beneficial relationships and quickly demonstrating value with a fee structure and service solutions that provide immediate and continued savings. Our investment starts on "Day 1" as your assigned team begins with our proven, streamlined process that minimizes your time and disruption during the service provider change and continues throughout the relationship.

Dedicated Team. CRI's team consists of more than 1,900 professionals, which allows us to tailor your service team by aligning their industry, service, and specialty skills with your needs. Our dedicated teams deliver the highest level of business acumen and knowledge to your organization; our commitment to consistent staffing allows you to maximize savings and remain focused on your needs.

Equilibrium. CRI delivers big firm expertise with small firm service. Of approximately 45,000 public accounting firms in the United States, CRI currently ranks in the top 25. Additionally, as a part of PrimeGlobal, an association of independent accounting firms, we have access to international resources as – and when – needed. Leveraging these resources while maintaining local decision-making authority means that simplified solutions are only a phone call away. And we believe that's the best of both worlds for our clients.

Active Partner Participation. Collectively, our partners deliver expertise derived from more than 7,500 years of business experience. With this level of talent, we thoughtfully choose a partner that aligns with your business' needs and industry. Our hands-on, working partners "show up" to convey our genuine commitment to your success. They strive to earn trusted advisor roles by digging in, proactively learning your business, and producing long-term value for you.

Simplified Solutions. While our 500+ cumulative partner certifications is an impressive statistic, success is measured by translating complex concepts into client solutions. While accounting is the language of business, we're here to decipher the jargon and help you make educated decisions. CRInnovate embraces agility and invention.

The CRI vSTAR™ process, our initiative delivering a virtual audit, is designed to provide you with maximized efficiencies, reduced workload, and an improved experience.

We welcome the opportunity to demonstrate to you the same teamwork, expertise, innovation, and responsiveness that have made us one of the fastest growing public accounting firms in the United States. Again, we appreciate your consideration.

Sincerely,

Stephen C. Riggs, IV
Engagement Partner

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UNDERSTANDING & MEETING YOUR NEEDS

From the RFP or during our recent visit with your team, we understood your team to express the following needs, requests, and/or issues. We've detailed our proposed solutions below and are happy to discuss other related projects as they arise and upon request.

	NEEDS & ISSUES	SOLUTIONS & SERVICES
Technical	The District is required to have independent audits performed on its financial statements.	Perform external audit services in accordance with auditing standards generally accepted in the United States of America (GAAS), in order to express an opinion on the Berry Bay Community Development District's financial statements.
Relational	The District's Board of Supervisors and management expect open and continuous communication with their CPA firm in order to avoid surprise findings at the end of the audit.	Communicate contemporaneously and directly with management regarding the results of our procedures. Anticipate and respond to concerns of management and/or the Audit Committee (if/when formed).

YOUR SERVICES & FEES

We value creating mutually rewarding, long-term relationships with our clients. Our goal is to provide high quality, responsive service that yields returns far greater than your investment in our professional fees. Please find below our proposal of fees to provide the requested services for the upcoming fiscal years.

SERVICE	CRI FEES 2020	CRI FEES 2021	CRI FEES 2022	CRI FEES 2023	CRI FEES 2024
Perform external audit services in accordance with auditing standards generally accepted in the United States of America (GAAS)	$6,500	$6,700	$6,900	$7,100	$7,300

**Actual out-of-pocket expenses will be billed separately and are not included in the fee.*

The above fee quote is based in part on the fact that the District has not yet issued bonds or other debt instruments to finance capital asset acquisition and construction. In the event the District issues such debt instruments or upon construction of major infrastructure additions, the audit fee will increase by $2,000 per year.

If Berry Bay Community Development District requests additional services outside of this proposal, professional fee hourly rates are as follows, but may be negotiated depending on the project request:

CLASSIFICATION	HOURLY RATE
Partner	$400
Manager	$300
Senior	$190
Staff	$140
IT Specialist	$250
Fraud Specialist	$250

Our professional fees are based on the key assumptions that Berry Bay Community Development District will:

- Ensure that the predecessor's work papers will be made available for timely review.
- Make available documents and work papers for review at Berry Bay Community Development District's headquarters location, although we may choose to review at alternate locations.
- Prepare certain schedules and analyses and provide supporting documents as requested.
- Assist us in obtaining an understanding of the accounting systems of Berry Bay Community Development District.
- Not experience a significant change in business operations or financial reporting standards.

FOUNDED IN 1997

10 STATES

25+ MARKETS

1900+ PROFESSIONALS

300+ PARTNERS

TOP 25 CPA FIRM

(as ranked by Accounting Today)

100,000+ CLIENTS

in all 50 states

20+ YEARS OF CONSISTENT GROWTH SINCE FORMATION

CRI FIRM VALUES:

CLIENT SERVICE.

RESPECT.

INTEGRITY.

TAILORED CLIENT SERVICE

RESPECT FOR ALL

UNYIELDING INTEGRITY

SERVICES

- Accounting & Auditing
- Advisory
- Business Support & Transactions
- Business Tax
- Employee Benefit Plans
- Governance, Risk & Assurance
- Individual Tax & Planning
- IT Audits & Assurance

INDUSTRY EXPERTISE

- Captive Insurance
- Construction
- Financial Institutions
- Governments
- Healthcare
- Institutional Real Estate
- Insurance
- Manufacturing & Distribution
- Nonprofits

CRI FAMILY OF COMPANIES

- Auditwerx
- CRI Advanced Analytics
- CRI Capital Advisors
- CRI Solutions Group
- CRI TPA Services
- Level Four Advisory Services
- Paywerx
- Preferred Legacy Trust

CRI'S GOVERNMENTAL EXPERTISE

Audit and Consulting Services for

500+ governmental entities with annual revenues totaling **$24 Billion**

150 single audits for governmental entities with federal funds totaling **$2.6 Billion**

Consulting and other agreed upon procedures engagements for **150** goverment entities

Single Audit Resource Center's Award for Excellence in Knowledge, Value, and Overall Client Satisfaction

Member of AICPA's Government Audit Quality Center

Governmental Partner Designations

Including: CPA, CGFM, CITP, CFE, CMA, CISA, CGEIT, CTGA, CFF, CGMA, and CGAP

CLIENTS WITH ANNUAL REVENUES UP TO:

90+ School Districts
$1.1 Billion

100+ Municipalities
$1.8 Billion

60+ Agencies/Authorities
$3 Billion

RELEVANT EXPERIENCE

CRI delivers a depth of resources that ensures our understanding of your challenges and innovative solutions for overcoming them. Our team's combined experience is derived from providing audit, tax, consulting, and accounting outsourcing services. We parlay this vast experience and derived best practices into proven solutions that benefit you. Below we share specific, relevant client references; we encourage you to consult with them.

RELATIONSHIP	TIMELINE	SERVICE DESCRIPTION	RELEVANT POINTS TO CONSIDER
Rizzetta & Company Shawn Wildermuth 3434 Colwell Avenue Suite 200 Tampa, FL 33614 813.933.5571	2006 – Present	Annual Financial Statement Audits of Multiple CDDs	• Client service experience • Responsiveness to client needs • Long-term relationship • CDD management co.
GMS, LLC Dave DeNagy 14785 Old St. Augustine Road Suite 4 Jacksonville, FL 32258 904.288.9130	2006 – Present	Annual Financial Statement Audits of Multiple CDDs	• Client service experience • Responsiveness to client needs • Long-term relationship • CDD management co.
Wrathell, Hunt & Associates, LLC Jeffrey Pinder 2300 Glades Road Suite 410W Boca Raton, FL 33431 561.571.0010	2006 – Present	Annual Financial Statement Audits of Multiple CDDs	• Client service experience • Responsiveness to client needs • Long-term relationship • CDD management co.
PFM Group Consulting, LLC Jennifer Glasgow 12051 Corporate Blvd. Orlando, FL 32817 407.382.3256	2007 – Present	Annual Financial Statement Audits of Multiple CDDs	• Client service experience • Responsiveness to client needs • Long-term relationship • CDD management co.

Stephen Riggs, IV

Engagement Partner

SCRiggs@CRIcpa.com
850.337.3548 | Direct

Representative Clients

- Community Development Districts
- Condominium and Homeowner Associations
- County and Local Governments
- Non-Profit Organizations
- Privately-held corporations

Experience

Stephen has over 17 years accounting and audit experience, including three years with the international public accounting firm, Ernst & Young, LLP. His experience includes numerous clients in industries including governmental, not-for-profit, healthcare, SEC and privately held corporations.

Stephen is licensed to practice as a certified public accountant in Florida. He is a member of the State and local Governmental section of the Florida Institute of Certified Public Accountants and exceeds all continuing professional education requirements related to Government Auditing Standards.

He is currently a partner on engagements for many special districts in the State of Florida, including community development districts, fire districts and school districts. In addition to his public accounting experience, Stephen has served on the Board of Directors for a Community Development District and a non-profit organization.

Education, Licenses & Certifications

- Masters of Accountancy, University of West Florida
- BA, Economics, University of Florida
- Certified Public Accountant

Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA)
- Past President, Emerald Coast Chapter of Florida Institute of Certified Public Accountants (FICPA)

Jonathan Hartness

Concurring Partner

JHartness@CRIcpa.com
850.337.3569 | Direct

Representative Clients

- Community Development Districts
- Condominium and Homeowner Associations

Experience

Jonathan has over 12 years' auditing and accounting experience with CRI. He is responsible for audits, reviews and compilations of local governmental entities, condominium and homeowner associations, and non-public companies.

Jonathan is licensed to practice as a Certified Public Accountant in Florida. He is a member of the American Institute of Certified Public Accountants and the Florida Institute of Certified Public Accountants. He exceeds all continuing professional education requirements related to *Government Auditing Standards*.

Jonathan currently supervises engagements for many governmental entities in the State of Florida including community development districts. He is active in our firm's governmental industry line as well as our condominium and homeowner association practice. Jonathan is an integral part of our community development district practice.

Education, Licenses & Certifications

- MAcc, Accounting, University of West Florida
- Certified Public Accountant
- Community Association Manager (CAM), Licensed in Florida

Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA)

K. Alan Jowers

Consulting Partner

AJowers@CRIcpa.com
850.337.3213 | Direct

Representative Clients

- Santa Rosa County District School Board
- Okaloosa Gas District
- Santa Rosa Island Authority
- Pasco County
- Okaloosa County District School Board
- Pinellas County School District
- Celebration Community Development District
- Hammock Bay Community Development District
- Amelia National Community Development District

Experience

Alan has over 25 years of experience in public accounting primarily with financial statement assurance engagements. His practice includes local governmental entities, condominium and homeowner associations, non-profit organizations, and nonpublic companies. He currently has direct engagement responsibility for a significant number of audits throughout the state of Florida

Alan is licensed to practice as a certified public accountant in Florida and Georgia. He is a member of the Board of Directors of the Florida Institute of Certified Public Accountants (FICPA), has been an active member of the FICPA's State and Local Governmental Committee, and is a past chair of its Common Interest Realty Association Committee. He is also active in the Panhandle Chapter of the Florida Governmental Finance Officers Association (FGFOA) and is a former member of the FGFOA's statewide Technical Resource Committee.

Education, Licenses & Certifications

- Masters of Accountancy, University of Alabama
- BS, Accounting, Florida State University
- Certified Public Accountant

Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA) - member of the Board of Governors
- Governmental Finance Officers Association (GFOA)
- Florida Governmental Finance Officers Association (FGFOA)

Grace Hartness

Senior Manager

GHartness@CRIcpa.com
850.337.3243 | Direct

Representative Clients

- Community Development Districts
- Condominium and Homeowner Associations
- Utility Services
- School Districts
- County and Local Governments
- Non-Profit Organizations

Experience

Grace has over 12 years accounting and audit experience with CRI. She has worked on several major construction companies, government entities, community development districts, condominium and homeowner associations and non-profit organizations. In addition, she has been involved in special audit projects for the Miami-Dade Airport Authority. Grace is licensed to practice as a certified public accountant in Florida and exceeds all continuing professional education requirements related to Government Auditing Standards. In addition, Grace fluently speaks several languages including French and Arabic. Grace currently supervises engagements for many special districts in the State of Florida including community development districts and school districts. She is active in our firm's condominium and homeowner association practice. Grace started with CRI in August 2006, upon completion of her master's degree, and was promoted to manager in 2011.

Education, Licenses & Certifications

- MAcc, Accounting, University of West Florida
- Certified Public Accountant
- Community Association Manager (CAM), Licensed in Florida

Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA)
- Accounting & Financial Women's Alliance (AFWA)

Chad Branson

Senior Manager

CBranson@CRIcpa.com
850.337.3226 | Direct

Representative Service Areas

- Local Governments including Water and Sewer Organizations and Fire Districts
- School Districts including Foundations
- Nonprofit Organizations

Representative Clients (including previous clients)

- School Districts - Pinellas County, Okaloosa County, Pasco County, Santa Rosa County
- Florida Office of Early Learning Coalition
- Florida Department of Elder Affairs
- Fire Districts -Destin, Ocean City, North Bay
- Utilities - Regional Utilities,Midway Water Systems, Inc.,Emerald Coast Utilities Authority
- Escambia County

Experience

Chad Branson has over 17 years of experience in public accounting, with practice concentrations in auditing governmental, nonprofit and for profit entities. Chad has accumulated experience throughout his career in Federal and Florida Single Audit Acts compliance monitoring and auditing. During his career he has supervised and managed audit engagements for a wide variety of governmental and nonprofit organization clients.In addition, he has performed internal audit work, information technology general controls testing, forensic investigations, and risk assessments for governmental entities.

Chad has been with Carr, Riggs and Ingram, LLC since 2005.

Education, Licenses & Certifications

- Bachelor and Master of Accountancy – University of Mississippi, Oxford MS
- Certified Public Accountant (CPA) – Licensed in Florida and Mississippi
- Community Association Manager (CAM) – Florida
- Certified Information Technology Professional – AICPA

Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA)
- Emerald Coast Chapter (FICPA) Board
- Florida Governmental Finance Officers Association (FGFOA)

Ali Gorman

Senior Manager

AGorman@CRIcpa.com
850.337.3254 | Direct

Representative Service Areas

- Community Development Districts
- Condominium and Homeowner Associations
- Utility Services
- School Districts
- County and Local Governments
- Non-Profit Organizations

Experience

Ali has over 12 years auditing and accounting experience with CRI. She is an audit manager with primary responsibility for fieldwork and reporting on audits of clients in a variety of industries including local governmental and non-profit entities as well as financial institutions and commercial businesses.

Ali is licensed to practice as a Certified Public Accountant in Florida. She is a member of the American Institute of Certified Public Accountants and the Florida Institute of Certified Public Accountants.She exceeds all continuing professional education requirements related to *Government Auditing Standards*.

Ali currently supervises engagements for many governmental entities in the State of Florida including community development districts, municipalities, utility districts, and other special governments. In addition, Ali has accumulated experience throughout her career in Federal and Florida Single Audit Acts compliance monitoring and auditing. Ali has performed many single audits of federal grants under OMB Circular A-133 and Uniform Grant Guidance (UGG).

Education, Licenses & Certifications

- BS, Accounting, Florida State University
- Certified Public Accountant

Professional Affiliations

- American Institute of Certified Public Accountants (AICPA)
- Florida Institute of Certified Public Accountants (FICPA)
- Governmental Finance Officers Association (FGFOA)

AUDIT METHODOLOGY

Our audit, tax, consulting, and client accounting services documentation is maintained electronically. Compliance with our methodology is regularly reviewed and evaluated as part of our internal quality program, which is further discussed in this section under **INTERNAL QUALITY CONTROL REVIEWS AND EXTERNAL REVIEWS**. Comprehensive policies and procedures governing all of our practices and addressing professional and regulatory standards and implementation issues are constantly updated for new professional developments and emerging issues. See the table of contents to identify the relevant audit approach and methodology detailed description section.

ENGAGEMENT QUALITY REVIEW PARTNER (CONCURRING PARTNER)

Audit engagements are assigned engagement quality review (EQR) partner, as appropriate. This role is one of the most important elements of our quality assurance process, as it provides for a timely, independent review of key accounting and auditing issues. The EQR partner also reviews the financial statements and related supporting documentation—including the disclosures—to evaluate their fair presentation under accounting principles generally accepted in the United States of America (GAAP).

INTERNAL QUALITY CONTROL REVIEWS AND EXTERNAL REVIEWS

Experienced partners and professional staff of our firm conduct quality control reviews of our audits. Our partners' work is reviewed annually, and the inspection process includes periodic testing of the effectiveness of our quality controls and a continuous improvement program. This risk-based annual inspection is intended to mimic the triennial peer review described in the following paragraph and are performed on completed engagements. In addition to this inspection, we perform in-process, "pre-issuance" reviews of partners' work that are chosen for using a risk-based selection process; these reviews are performed by our corporate quality control team. The combination of the in-process and completed engagements is part of our continuous improvement processes.

Peer reviews are performed every three years by another independent public accounting firm. The most recent review of our firm was performed in 2019 by Brown Edwards, whose report was the most favorable possible "Pass".

In addition, we are registered with the PCAOB and our 2018 PCAOB inspection report was also the most favorable possible—no audit deficiencies or quality control defects identified. The 2018 PCAOB report can be viewed at https://pcaobus.org/Inspections/Reports/Documents/104-2019-029-Carr-Riggs-Ingram-LLC.pdf.

SHARING CRI'S VALUES WITH YOU

We are proud of our hands-on, service-centric, and results-oriented approach. Combining that approach with quality controls and superior talent allows us to help you achieve your goals and strengthen your management systems and processes. This approach is further emphasized through our three core values which guide our team's behavior and function as the foundation for interactions with our clients and each other.

UNYIELDING **INTEGRITY**

CLIENT SERVICE

Defining our brand by meeting or exceeding the highest expectations of our clients

RESPECT

Building productive, long-term relationships with each other that are based on mutual respect, trust, and sharing

INTEGRITY

Living with sincerity, transparency, and honesty

TRANSITIONING YOU

When choosing to change firms, the time involved in working with new accounting professionals is often a concern. CRI's well-defined efficient, seamless transition process is designed to:

- Provide you with value from the very first encounter,
- Avoid interruption of service,
- Minimize disruption and investment of management's time,
- Raise the standard of service, and
- Establish ongoing channels of communication with Berry Bay Community Development District's management.

The transition plan is comprised of the following key activities and can occur within approximately two weeks, depending on the availability of the parties involved:

PRE-APPROVAL & ACCEPTANCE

- Management approves the change in firms, pending new firm's completion of client acceptance procedures.
- CRI performs client acceptance procedures, such as:
  - Interview key service provider relationships
  - Interview predecessor firm.
  - Internal firm review and approval.

PREDECESSOR FIRM COMMUNICATIONS

- Management notifies predecessor firm of decision to change service providers.
- CRI makes inquiries of and reviews predecessor firm workpapers related to your prior year's audit and tax services (as applicable).
- Predecessor firm provides copies of requested workpapers.

CLIENT UNDERSTANDING & PLANNING

- CRI and management sign engagement letter.
- CRI and management develop communication plan protocol.
- CRI and management finalize timetable and key dates.
- CRI develops initial understanding of your business processes.
- CRI reports to management process review items subsequent to initial planning stage.

CRI'S GLOBAL RESOURCES

Many businesses are expanding and/or evaluating their global reach, and they require assistance in order to comprehensively consider the various financial implications of growing in international markets. In addition to CRI's internal resources, we deliver the expertise and support of some of the world's most highly regarded accounting firms through shared alliance as members of PrimeGlobal.

WHO IS PRIMEGLOBAL?

PrimeGlobal

An Association of Independent Accounting Firms

Revenue	Countries	Offices	Staff	Partners	Firms
$2.9B+	80+	850+	16,000+	2,500+	280+

HOW OUR PRIMEGLOBAL MEMBERS CAN BENEFIT YOU

We supplement our in-depth, industry knowledge and specialized services through our collaborations with other PrimeGlobal firms to help you evaluate your options globally. CRI's goal is to provide you with the information you need to make well-informed, smart business decisions.

4 KEY BENEFITS TO CRI CLIENTS FROM OUR PRIMEGLOBAL MEMBERSHIP

1

SOLUTIONS

that are worldwide and world-class.

2

ACCESSIBILITY

to knowledge and resources of statutory, regulatory, and compliance requirements throughout the world.

3

DECISION MAKING

with the support of local connections and cultural understanding throughout regions of the world.

4

SINGLE POINT OF CONTACT

CRI's team serves as your contact for each engagement, and we project manage across the entire team - including other PrimeGlobal firms and specialists.

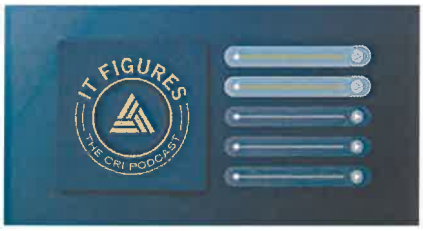
JOIN OUR CONVERSATION

We know that some information that makes perfect sense to a CPA may not be as clear to our clients. Therefore, we produce original content in the form of articles, videos, white papers, webinars, and more to provide timely, down-to-earth translations of complex subjects. We publish this original content on CRIcpa.com and across all our many social channels.

FOLLOW CRI ON SOCIAL MEDIA @CRICPA

SUBSCRIBE TO THE CRI E-NEWSLETTER

CRICPA.COM/NEWSLETTER-SIGNUP



IT FIGURES: THE CRI PODCAST

Created to provide insight into the latest developments and regulations in the accounting and finance space, It Figures is an accounting and advisory focused podcast for business and organization leaders, entrepreneurs, and anyone who is looking to go beyond the status quo.

Listen on Apple Podcasts, Spotify, iHeart Radio, and more.
itfiguretspodcast.com

CRI's CEO ACTION FOR DIVERSITY AND INCLUSION

Carr, Riggs & Ingram is committed to fostering an inclusive and diverse place for all employees to work in and engage. When our managing partner and chairman, Bill Carr, signed the CEO Action for Diversity & Inclusion™ pledge, he made a public commitment to building a productive, diverse, and inclusive workplace. Learn more about CRI's commitment to Diversity and Inclusion.

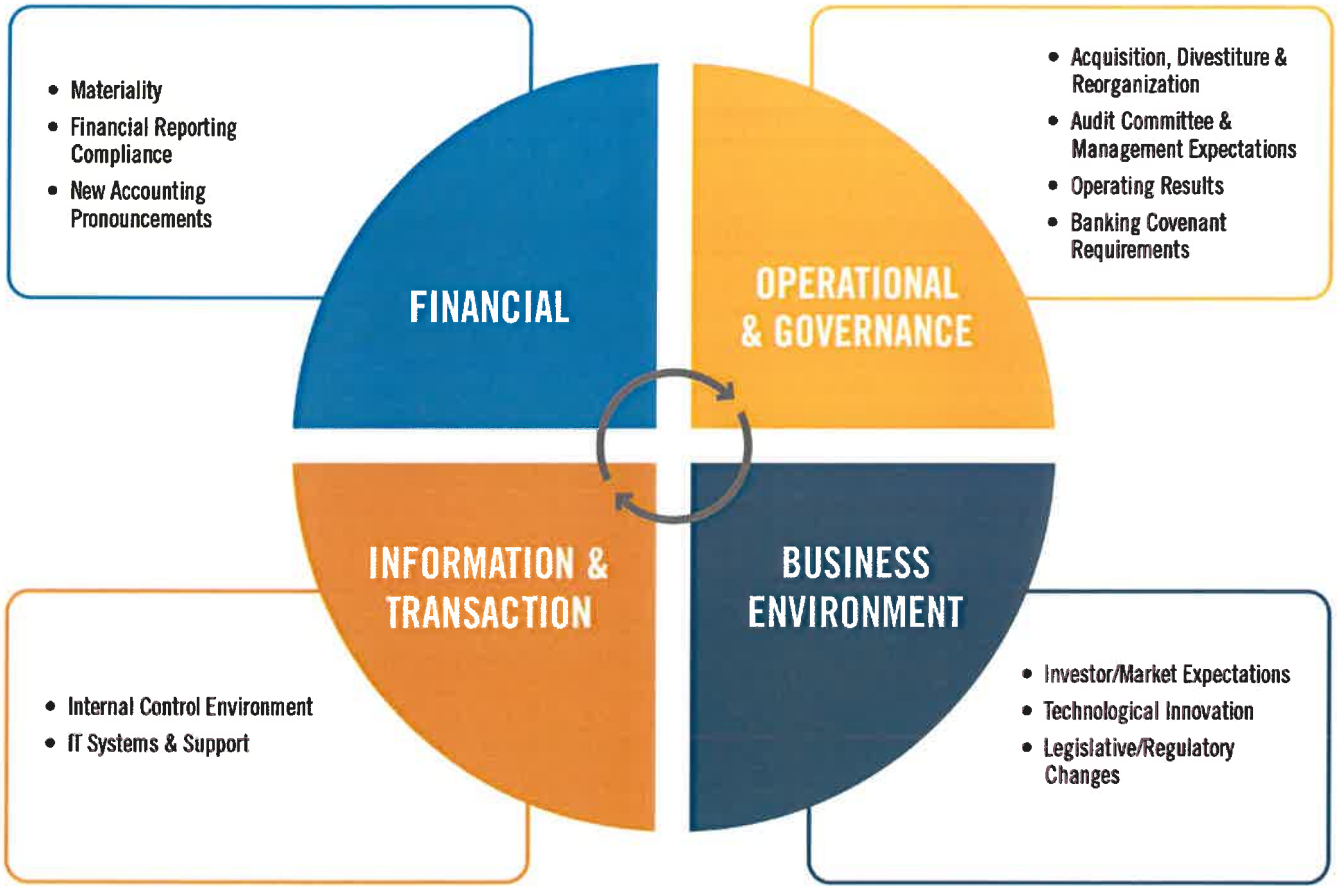
CRI AUDIT FRAMEWORK

Our proposed services require a coordinated effort between us and Berry Bay Community Development District's team. Planning and continual communication are essential to developing the appropriate procedures, working collaboratively to resolve any identified issues, and meeting your timelines.

CRI's audit approach occurs within a framework of our client's business and industry; therefore, we assess risk by:

- Understanding management's perspectives and goals, and
- Considering business conditions and threats that could prevent management from achieving its business objectives.

We assess risks in the following areas:



Our ultimate intent is to drill down from these broad risks to specific financial reporting risks. We understand both these risks and management's processes and procedures for mitigating them (i.e. internal controls) in order to develop our procedures to carry out our audit responsibilities.

Although our audits are conducted through a structured, risk-based model, we focus on understanding the client's needs, requirements, and expectations. We work collaboratively with management and the Audit Committee (or similar function) to develop a communication and work plan to continuously improve client service, by doing so we help in moving your team from simple compliance to providing you with a competitive advantage.

In planning, we concentrate on "key risks," (items with a greater risk of a material misstatement, a material weakness in internal controls, or other matters resulting in the issuance of an inappropriate audit report). We focus on "material" items (i.e. those items that would be important to the user of your financial statements). When evaluating materiality of identified misstatements, certain quantitative and qualitative factors must be considered—which may include:

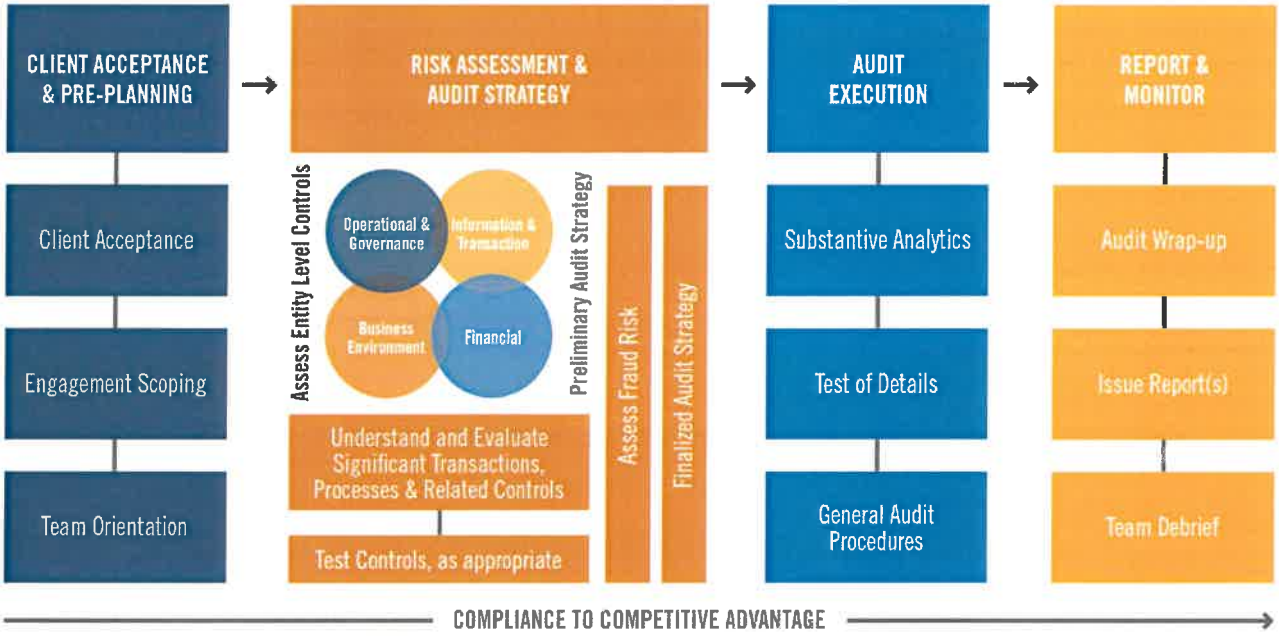
- Impact on operating trends (revenue/income, expenses, net income, etc).
- Nature of the misstatement (i.e., did the misstatement result from an unlawful transaction?).
- Impact on liquidity, capital/surplus, earnings capacity, etc.
- Impact to loan covenants and contractual and regulatory requirements.

Consistent communication is a key to completion of the audit. By ensuring constant involvement, we are in a better position to respond to your issues timely and efficiently. Therefore, we plan to meet with your management to:

- Set-up the audit by reviewing the mapping of Berry Bay Community Development District's financial information (financial statements and notes) to significant processes and IT systems to ensure that all significant account balances, transactions, procedures, and systems are tested as deemed necessary.
- Discuss ongoing changes—specifically new accounting pronouncements and key business transactions in their early stages, enabling us to agree on the resolution of various complex business issues on a timely basis.

CRI AUDIT APPROACH

Our audit approach is a four stage approach, as depicted in the summary below. Our client acceptance and risk assessment procedures occur during detailed conversations and observations with your team. The results of those procedures allow us to tailor an audit program to your specific risks and needs. We then execute the audit, report the results, and evaluate continuous improvement opportunities for ongoing service and benefit to you.



STAGE 1: CLIENT ACCEPTANCE & PRE-PLANNING

- Perform client acceptance procedures.
- Collaborate with management to agree to expectations and scope.
- Assign appropriate staff based on client needs and assessed risk.

STAGE 2: RISK ASSESSMENT & AUDIT STRATEGY

- Interview client personnel and others to understand client-specific objectives and risks.
- Assess following aspects of the organization for their impact on the audit plan:
  - environmental and other external risks,
  - management's fraud and IT risk assessment models,
  - entity level controls including:
    - control environment
    - risk assessment,
    - information and communication,
    - and monitoring controls.
  - IT General Computer (ITGC) controls, such as
    - IT Environment
    - Developing and Delivering IT, and
    - Operating and Monitoring IT.
- Determine materiality.
- Develop and document our understanding of and/or reliance on:
  - linkage of financial statements to:
    - significant transactions,
    - processes,
    - IT systems, and
    - related controls,
  - existence of/reliance on SOC entities and their reports,
  - internal audit, and
  - specialists (e.g. valuation, pension costs, etc.).
- If elected, test controls including ITGC, through a mix of:
  - inquiry,
  - observation
  - examination, and
  - re-performance.
- Perform preliminary analytical procedures.
- Finalize risk assessments and develop a final audit strategy.

STAGE 3: AUDIT EXECUTION

- Where possible to test as efficiently as possible:
  - develop detailed analytical procedures to use as substantive tests (benefit = reducing tests of details): Examples include:
    - ratio analysis,
    - regression analysis,
    - trend analysis,
    - predictive tests, or
    - reasonableness test,
  - utilize Computer-Assisted Audit Techniques (CAATs) (benefit = automation of testing for more coverage and less disruption to the client), and
  - perform targeted testing (also known as "coverage" testing) to test large portions of account balances (benefit = more coverage with smaller selections).
- Perform tests of details, including sampling.
- Perform general audit procedures such as tests related to:
  - commitments and contingencies,
  - legal letters,
  - management representations,
  - reviews of Board minutes,
  - related party transactions,
  - debt covenants, and
  - going concern.
- Perform other tests for compliance such as Yellow Book or Single Audit tests.

STAGE 4: REPORT & MONITOR

- Continually monitor throughout the audit - providing feedback as agreed during scoping.
- Conclude the audit (i.e. issue opinions and reports).
- Develop and present:
  - reports,
  - required communications,
  - management letter comments, and
  - other audit-related deliverables.
- Perform debriefings to identify opportunities for improvement with our:
  - engagement team, and/or
  - client's team.

BERRY BAY COMMUNITY DEVELOPMENT DISTRICT REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES
Hillsborough County, Florida

BERRY BAY COMMUNITY DEVELOPMENT DISTRICT hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for fiscal years beginning at October 1, 2019 and ending September 30, 2022, with an option for two additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure.

The Auditing entity submitting a proposal must be duly licensed under Chapter 173, Florida Statutes and be qualified to conduct audits in accordance with "Government Auditing Standards", as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide Eight (8) copies of their proposal to Eric Davidson, District Treasurer, 2005 Pan Am Circle, Suite 300, Tampa, FL 33607, (813) 873-7300, in an envelope marked on the outside, "Auditing Services Berry Bay Community Development District." Proposals must be received by Thursday, July 30, 2020 at 12:00 pm at the local office address noted above. Please direct all questions regarding this Notice to the District Treasurer.

Berry Bay CDD

Brian Lamb
District Manager

Run Date: 07/08/2020

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS

District Auditing Services for Fiscal Year 2020 - 2022

INSTRUCTIONS TO PROPOSERS

Section 1. DUE DATE. Sealed proposals must be received no later than Thursday, July 30, 2020 at 12:00 p.m. at the offices of District Management Services, Attention: Eric Davidson, District Treasurer, located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607. Proposals will be publicly opened at that time.

Section 2. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules, and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances, and regulations.

Section 3. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

Section 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposer's shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposer's, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

Section 5. SUBMISSION OF PROPOSAL. Submit eight (8) copies and one (1) unbound copy of the Proposal Documents and other requested attachments at the time and place indicated herein which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services – Berry Bay Community Development District" on the face of it.

Section 6. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

Section 7. PROPOSAL DOCUMENTS. The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

Section 8. PROPOSAL. In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

Section 9. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

Section 10. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the proposer shall enter into and execute a Contract (engagement letter) with the District.

Section 11. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statue or law.

Section 12. MISCELLANEOUS. All proposals shall include the following information in addition to any other requirements of the proposal documents.

A. List the position or title of all personnel to perform work on the District audit. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experiences.

B. Describe proposed staffing levels, including resumes with applicable certifications.

C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address, and phone number of a contact person.

D. The lump sum cost of the provision of the services under the proposal.

Section 13. PROTESTS. Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after the receipt of the proposed specifications or other contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications, or contract documents.

Section 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

AUDITOR SELECTION
EVALUTION CRITERIA (PRICE FACTORED IN)

1. Ability of Personnel **(20 points)**

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project, capabilities and experience of key personnel, present ability to manage this project, evaluation of existing work load, proposed staffing levels, etc.)

2. Proposer's Experience **(20 points)**

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, and reputation of respondent; etc.)

3. Timeline ***(20 points)***

Points will be awarded based upon the proposers timeline of the completion of the services requested.

4. Ability to Furnish the Required Services **(20 points)**

Extent to which the proposal demonstrates the adequacy of the Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g., the existence of any natural disaster plan for business operations).

5. Price **(20 points)**

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.

National Strength.

Southern Roots.

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

Proposal to Provide Financial Auditing Services:

BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT

Proposal Due: July 30, 2020
12:00PM

Submitted to:
Berry Bay
Community Development District
c/o Eric Davidson, District Manager
2005 Pan Am Circle, Suite 300
Tampa, Florida 33607

Submitted by:
Antonio J. Grau, Partner
Grau & Associates
951 Yamato Road, Suite 280
Boca Raton, Florida 33431
Tel (561) 994-9299
(800) 229-4728
Fax (561) 994-5823
tgrau@graucpa.com
www.graucpa.com

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

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Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

July 30, 2020

Berry Bay Community Development District
c/o Eric Davidson, District Manager
2005 Pan Am Circle, Suite 300
Tampa, Florida 33607

Re: Request for Proposal for Professional Auditing Services for the fiscal year ended September 30, 2020-2022, with an option for two (2) additional annual renewals.

Grau & Associates (Grau) welcomes the opportunity to respond to the Berry Bay Community Development District's (the "District") Request for Proposal (RFP), and we look forward to working with you on your audit. We are an energetic and robust team of knowledgeable professionals and are a recognized leader of providing services to Community Development Districts. As one of Florida's few firms to primarily focus on government, we are especially equipped to provide you an effective and efficient audit.

Special district audits are at the core of our practice: **we have a total of 360 clients, 329 or 91% of which are special districts.** We know the specifics of the professional services and work products needed to meet your RFP requirements like no other firm. With this level of experience, we are able to increase efficiency, to provide immediate and continued savings, and to minimize disturbances to client operations.

Why Grau & Associates:

Knowledgeable Audit Team

Grau is proud that the personnel we assign to your audit are some of the most seasoned auditors in the field. Our staff performs governmental engagements year round. When not working on your audit, your team is refining their audit approach for next year's audit. Our engagement partners have decades of experience and take a hands-on approach to our assignments, which all ensures a smoother process for you.

Servicing your Individual Needs

Our clients enjoy personalized service designed to satisfy their unique needs and requirements. First, we ensure that the transition to a new firm is as smooth and seamless as possible. Throughout the process of our audit, you will find that we welcome working with you to resolve any issues as swiftly and easily as possible. In addition, due to Grau's very low turnover rate for our industry, you also won't have to worry about retraining your auditors from year to year.

Developing Relationships

We strive to foster mutually beneficial relationships with our clients. We stay in touch year round, updating, collaborating and assisting you in implementing new legislation, rules and standards that affect your organization. We are also available as a sounding board and assist with technical questions.

Maintaining an Impeccable Reputation

We have never been involved in any litigation, proceeding or received any disciplinary action. Additionally, we have never been charged with, or convicted of, a public entity crime of any sort. We are financially stable and have never been involved in any bankruptcy proceedings.

Complying With Standards

Our audit will follow the Auditing Standards of the AICPA, Generally Accepted Government Auditing Standards, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida, and any other applicable federal, state and local regulations. We will deliver our reports in accordance with your requirements.

This proposal is a firm and irrevocable offer for 90 days. We certify this proposal is made without previous understanding, agreement or connection either with any previous firms or corporations offering a proposal for the same items. We also certify our proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action, and was prepared in good faith. Only the person(s), company or parties interested in the project as principals are named in the proposal. Grau has no existing or potential conflicts, and anticipates no conflicts during the engagement. Our Federal I.D. number is 20-2067322.

We would be happy to answer any questions or to provide any additional information. We are genuinely excited about the prospect of serving you and establishing a long-term relationship. Please do not hesitate to call or email either of our Partners, Antonio J. Grau, CPA (tgrau@graucpa.com) or Racquel McIntosh, CPA (rmcintosh@graucpa.com) at 561.994.9299. We thank you for considering our firm's qualifications and experience.

Very truly yours,
Grau & Associates

Antonio J. Grau

Firm Qualifications

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

Grau's Focus and Experience

Our Team

2 Partners

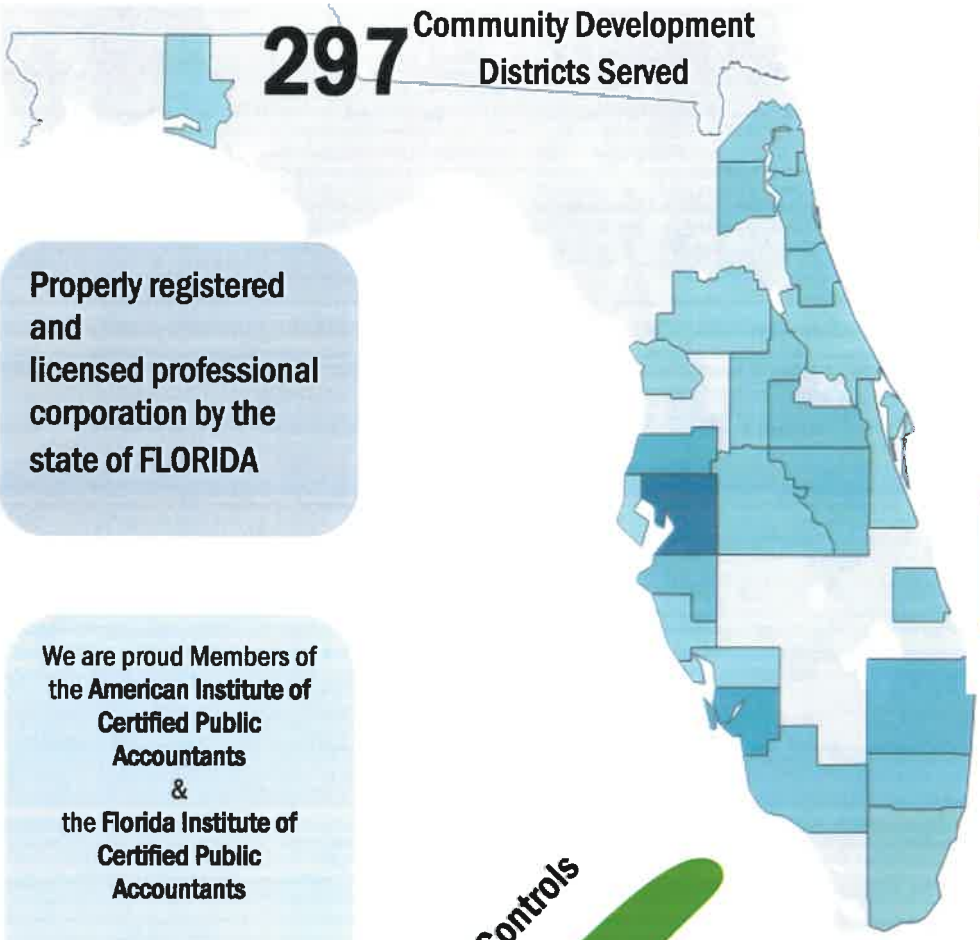
13 Professional Staff

2 Administrative Professionals

2005

Year founded

Services Provided



297 Community Development Districts Served

Properly registered and licensed professional corporation by the state of FLORIDA

We are proud Members of the American Institute of Certified Public Accountants & the Florida Institute of Certified Public Accountants

⇒ External quality review program: consistently receives a pass

⇒ Internal: ongoing monitoring to maintain quality

AICPA | FICPA | GFOA | FASD | FGFOA

See next page for report and certificate

FICPA
Florida Institute of Certified Public Accountants

FICPA Peer Review Program
Administered in Florida
by The Florida Institute of CPAs

AICPA
Peer Review Program

AICPA Peer Review Program
Administered in Florida
by the Florida Institute of CPAs

February 20, 2020

Antonio Grau
Grau & Associates
951 Yamato Rd Ste 280
Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on February 20, 2020, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,
FICPA Peer Review Committee

Peer Review Team
FICPA Peer Review Committee
paul@ficpa.org
800-342-3197 ext. 251

Florida Institute of CPAs

cc: Daniel Hevia, Racquel McIntosh

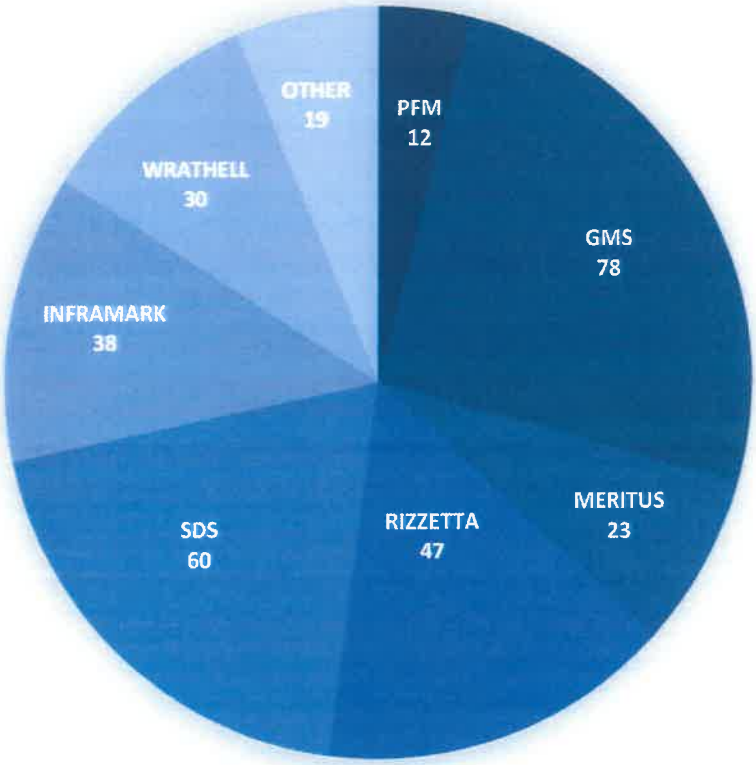
Firm Number: 900004390114 Review Number: 571202

3800 Esplanade Way, Suite 210 | Tallahassee, FL 32311! 800.342.3197, in Florida | 850.224.2727 | Fax: 850.222.8190 | www.ficpa.org

Firm & Staff Experience

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

GRAU AND ASSOCIATES COMMUNITY DEVELOPMENT DISTRICT EXPERIENCE BY MANAGEMENT COMPANY



Profile Briefs:

Antonio J GRAU, CPA (Partner)
Years Performing Audits: 30+
CPE (last 2 years): Government Accounting, Auditing: 66 hours; Accounting, Auditing and Other: 25 hours
Professional Memberships: AICPA, FICPA, FGFOA, GFOA

Racquel McIntosh, CPA (Partner)
Years Performing Audits: 14+
CPE (last 2 years): Government Accounting, Auditing: 59 hours; Accounting, Auditing and Other: 45 hours
Professional Memberships: AICPA, FICPA, FGFOA, FASD

"Here at Grau & Associates, staying up to date with the current technological landscape is one of our top priorities. Not only does it provide a more positive experience for our clients, but it also allows us to perform a more effective and efficient audit. With the every changing technology available and utilized by our clients, we are constantly innovating our audit process."
- Tony Grau

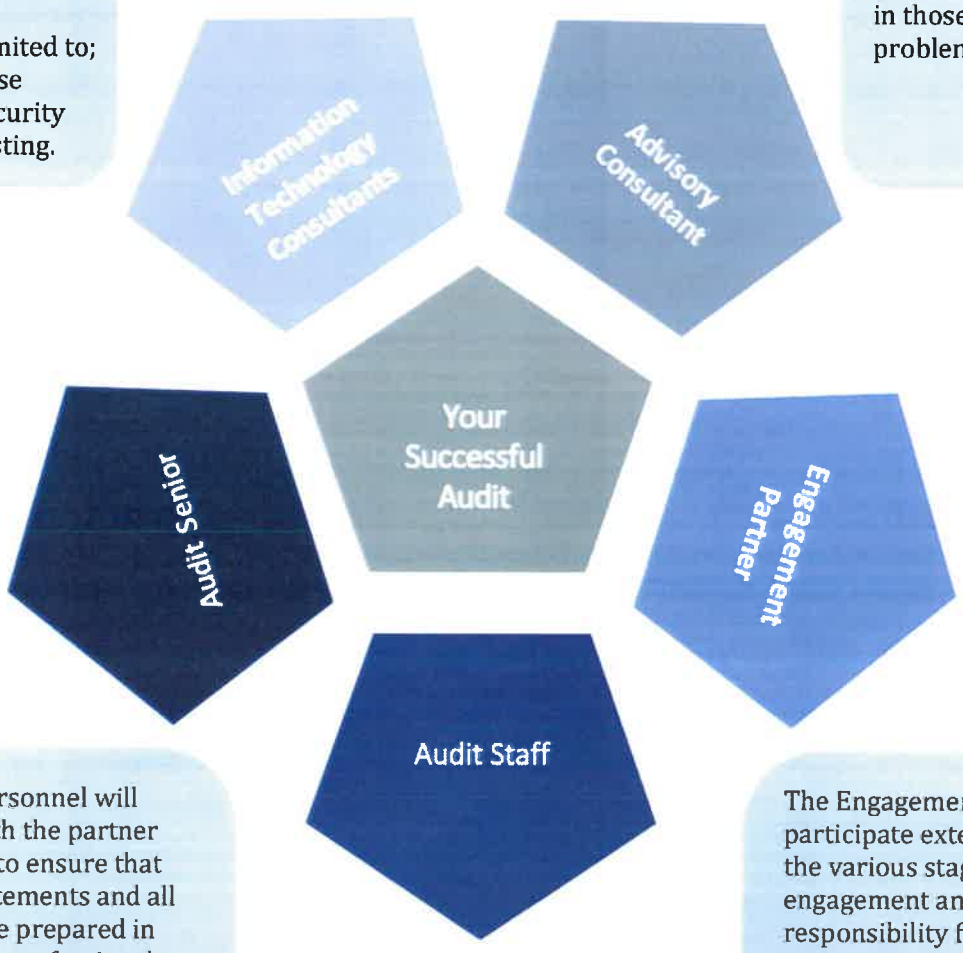
"Quality audits and exceptional client service are at the heart of every decision we make. Our clients trust us to deliver a quality audit, adhering to high standards and assisting them with improvements for their organization."
-Racquel McIntosh

YOUR ENGAGEMENT TEAM

Grau's client-specific engagement team is meticulously organized in order to meet the unique needs of each client. Constant communication within our solution team allows for continuity of staff and audit team.

Grau contracts with an outside group of IT management consultants to assist with matters including, but not limited to; network and database security, internet security and vulnerability testing.

An advisory consultant will be available as a sounding board to advise in those areas where problems are encountered.



The assigned personnel will work closely with the partner and the District to ensure that the financial statements and all other reports are prepared in accordance with professional standards and firm policy. Responsibilities will include planning the audit; communicating with the client and the partners the progress of the audit; and determining that financial statements and all reports issued by the firm are accurate, complete and are prepared in accordance with professional standards and firm policy.

The Engagement Partner will participate extensively during the various stages of the engagement and has direct responsibility for engagement policy, direction, supervision, quality control, security, confidentiality of information of the engagement and communication with client personnel. The engagement partner will also be involved directing the development of the overall audit approach and plan; performing an overriding review of work papers and ascertain client satisfaction.

Antonio 'Tony ' J. Grau, CPA

Partner

Contact: tgrau@graucpa.com | (561) 939-6672

Experience

For over 30 years, Tony has been providing audit, accounting and consulting services to the firm's governmental, non-profit, employee benefit, overhead and arbitrage clients. He provides guidance to clients regarding complex accounting issues, internal controls and operations.

As a member of the Government Finance Officers Association Special Review Committee, Tony participated in the review process for awarding the GFOA Certificate of Achievement in Financial Reporting. Tony was also the review team leader for the Quality Review of the Office of Management Audits of School Board of Miami-Dade County. Tony received the AICPA advanced level certificate for governmental single audits.

Education

University of South Florida (1983)
Bachelor of Arts
Business Administration

Clients Served (partial list)

(>300) Various Special Districts, including:

Bayside Improvement Community Development District
Dunes Community Development District
Fishhawk Community Development District (I,II,IV)
Grand Bay at Doral Community Development District
Heritage Harbor North Community Development District
St. Lucie West Services District
Ave Maria Stewardship Community District
Rivers Edge II Community Development District
Bartram Park Community Development District
Bay Laurel Center Community Development District

Boca Raton Airport Authority
Greater Naples Fire Rescue District
Key Largo Wastewater Treatment District
Lake Worth Drainage District
South Indian River Water Control

Professional Associations/Memberships

American Institute of Certified Public Accountants
Florida Institute of Certified Public Accountants
Florida Government Finance Officers Association
Government Finance Officers Association Member
City of Boca Raton Financial Advisory Board Member

Professional Education *(over the last two years)*

Course	*Hours*
Government Accounting and Auditing	66
Accounting, Auditing and Other	25
Total Hours	91 (*includes of 4 hours of Ethics CPE)*

Racquel C. McIntosh, CPA

Partner

Contact : rmcintosh@graucpa.com | (561) 939-666

Experience

Racquel has been providing government audit, accounting and advisory services to our clients for over 14 years. She serves as the firm's quality control partner; in this capacity she closely monitors engagement quality ensuring standards are followed and maintained throughout the audit.

Racquel develops in-house training seminars on current government auditing, accounting, and legislative topics and also provides seminars for various government organizations. In addition, she assists clients with implementing new accounting software, legislation, and standards.

Education

Florida Atlantic University (2004)
Master of Accounting
Florida Atlantic University (2003)
Bachelor of Arts:
Finance, Accounting

Clients Served (partial list)

(>300) Various Special Districts, including:

Carlton Lakes Community Development District
Golden Lakes Community Development District
Rivercrest Community Development District
South Fork III Community Development District
TPOST Community Development District
Westchase Community Development District
Monterra Community Development District
Palm Coast Park Community Development District
Long Leaf Community Development District
Watergrass Community Development District

East Central Regional Wastewater Treatment Facilities
Indian Trail Improvement District
Pinellas Park Water Management District
Ranger Drainage District
South Trail Fire Protection and Rescue Service District

Professional Associations/ Memberships

American Institute of Certified Public Accountants
Florida Institute of Certified Public Accountants
FICPA State & Local Government Committee
FGFOA Palm Beach Chapter

Professional Education (over the last two years)

Course	Hours
Government Accounting and Auditing	59
Accounting, Auditing and Other	45
Total Hours	104 (*includes of 4 hours of Ethics CPE)*

References

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

We have included three references of government engagements that require compliance with laws and regulations, follow fund accounting, and have financing requirements, which we believe are similar to the District.

Dunes Community Development District

Scope of Work	Financial audit
Engagement Partner	Antonio J. Grau
Dates	Annually since 1998
Client Contact	Darrin Mossing, Finance Director 475 W. Town Place, Suite 114 St. Augustine, Florida 32092 904-940-5850

Two Creeks Community Development District

Scope of Work	Financial audit
Engagement Partner	Antonio J. Grau
Dates	Annually since 2007
Client Contact	William Rizzetta, President 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614 813-933-5571

Journey's End Community Development District

Scope of Work	Financial audit
Engagement Partner	Antonio J. Grau
Dates	Annually since 2004
Client Contact	Todd Wodraska, Vice President 2501 A Burns Road Palm Beach Gardens, Florida 33410 561-630-4922

Specific Audit Approach

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

AUDIT APPROACH

Grau's Understanding of Work Product / Scope of Services:

We recognize the District is an important entity and we are confident our firm is eminently qualified to meet the challenges of this engagement and deliver quality audit services. ***You would be a valued client of our firm*** *and* ***we pledge to commit all firm resources to provide the level and quality of services (as described below) which not only meet the requirements set forth in the RFP but*** *will* ***exceed those expectations***. Grau & Associates fully understands the scope of professional services and work products requested. Our audit will follow the Auditing Standards of the AICPA, *Generally Accepted Government Auditing Standards*, issued by the Comptroller General of the United States, and the Rules of the Auditor General of the State of Florida and any other applicable Federal, State of Local regulations. **We will deliver our reports in accordance with your requirements.**

Proposed segmentation of the engagement

Our approach to the audit engagement is a risk-based approach which integrates the best of traditional auditing techniques and a total systems concept to enable the team to conduct a more efficient and effective audit. The audit will be conducted in three phases, which are as follows:

Phase I - Preliminary Planning

A thorough understanding of your organization, service objectives and operating environment is essential for the development of an audit plan and for an efficient, cost-effective audit. During this phase, we will meet with appropriate personnel to obtain and document our understanding of your operations and service objectives and, at the same time, give you the opportunity to express your expectations with respect to the services that we will provide. Our work effort will be coordinated so that there will be minimal disruption to your staff.

During this phase we will perform the following activities:

- Review the regulatory, statutory and compliance requirements. This will include a review of applicable federal and state statutes, resolutions, bond documents, contracts, and other agreements;
- Read minutes of meetings;
- Review major sources of information such as budgets, organization charts, procedures, manuals, financial systems, and management information systems;
- Obtain an understanding of fraud detection and prevention systems;
- Obtain and document an understanding of internal control, including knowledge about the design of relevant policies, procedures, and records, and whether they have been placed in operation;
- Assess risk and determine what controls we are to rely upon and what tests we are going to perform and perform test of controls;
- Develop audit programs to incorporate the consideration of financial statement assertions, specific audit objectives, and appropriate audit procedures to achieve the specified objectives;
- Discuss and resolve any accounting, auditing and reporting matters which have been identified.

Phase II – Execution of Audit Plan

The audit team will complete a major portion of transaction testing and audit requirements during this phase. The procedures performed during this period will enable us to identify any matter that may impact the completion of our work or require the attention of management. Tasks to be performed in Phase II include, but are not limited to the following:

- Apply analytical procedures to further assist in the determination of the nature, timing, and extent of auditing procedures used to obtain evidential matter for specific account balances or classes of transactions;
- Perform tests of account balances and transactions through sampling, vouching, confirmation and other analytical procedures; and
- Perform tests of compliance.

Phase III - Completion and Delivery

In this phase of the audit, we will complete the tasks related to year-end balances and financial reporting. All reports will be reviewed with management before issuance, and the partners will be available to meet and discuss our report and address any questions. Tasks to be performed in Phase III include, but are not limited to the following:

- Perform final analytical procedures;
- Review information and make inquiries for subsequent events; and
- Meeting with Management to discuss preparation of draft financial statements and any potential findings or recommendations.

You should expect more from your accounting firm than a signature in your annual financial report. Our concept of truly responsive professional service emphasizes taking an active interest in the issues of concern to our clients and serving as an effective resource in dealing with those issues. In following this approach, we not only audit financial information with hindsight but also consider the foresight you apply in managing operations.

Application of this approach in developing our management letter is particularly important given the increasing financial pressures and public scrutiny facing today's public officials. We will prepare the management letter at the completion of our final procedures.

In preparing this management letter, we will initially review any draft comments or recommendations with management. In addition, we will take necessary steps to ensure that matters are communicated to those charged with governance.

In addition to communicating any recommendations, we will also communicate the following, if any:

- Significant audit adjustments;
- Significant deficiencies or material weaknesses;
- Disagreements with management; and
- Difficulties encountered in performing the audit.

Our findings will contain a statement of condition describing the situation and the area that needs strengthening, what should be corrected and why. Our suggestions will withstand the basic tests of corrective action:

Is the recommendation cost effective?

Is the recommendation the simplest to effectuate in order to correct a problem?

Is the recommendation at the heart of the problem and not just correcting a symptomatic matter?

Is the corrective action taking into account why the deficiency occurred?

To assure full agreement with facts and circumstances, we will fully discuss each item with Management prior to the final exit conference. This policy means there will be no "surprises" in the management letter and fosters a professional, cooperative atmosphere.

Communications

We emphasize a continuous, year-round dialogue between the District and our management team. We typically begin our audit process with an entrance conference before the onsite fieldwork begins. We regularly communicate through personal telephone calls and electronic mail throughout the audit and on a regular basis. Our clients have the ability to transmit information to us on our secure client portal with the ability to assign different staff with separate log on and viewing capability. This further facilitates efficiency as all assigned users receive electronic mail notification as soon as new information has been posted into the portal. We strive to continue to keep an open line of communication through the fieldwork and ending with an exit conference.

Cost of Services

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

Our proposed all-inclusive fees for the financial audit for the fiscal years ended September 30, 2020-2024 are as follows:

Year Ended September 30,	Fee
2020	$2,800
2021	$2,900
2022	$3,000
2023	$3,100
2024	$3,200
TOTAL (2020-2024)	**$15,000**

The above fees are based on the assumption that the District maintains its current level of operations. Should conditions change or Bonds are issued the fees would be adjusted accordingly upon approval from all parties concerned.

Supplemental Information

Grau & Associates
CERTIFIED PUBLIC ACCOUNTANTS

PARTIAL LIST OF CLIENTS

SPECIAL DISTRICTS	Governmental Audit	Single Audit	Utility Audit	Current Client	Year End
Boca Raton Airport Authority	✓	✓		✓	9/30
Captain's Key Dependent District	✓			✓	9/30
Central Broward Water Control District	✓			✓	9/30
Coquina Water Control District	✓			✓	9/30
East Central Regional Wastewater Treatment Facility	✓		✓	✓	9/30
Florida Green Finance Authority	✓			✓	9/30
Greater Boca Raton Beach and Park District	✓			✓	9/30
Greater Naples Fire Control and Rescue District	✓			✓	9/30
Green Corridor P.A.C.E. District	✓			✓	9/30
Hobe-St. Lucie Conservancy District	✓			✓	9/30
Indian River Mosquito Control District	✓				9/30
Indian Trail Improvement District	✓			✓	9/30
Key Largo Waste Water Treatment District	✓	✓	✓	✓	9/30
Lake Padgett Estates Independent District	✓			✓	9/30
Lake Worth Drainage District	✓			✓	9/30
Loxahatchee Groves Water Control District	✓			✓	9/30
Old Plantation Control District	✓			✓	9/30
Pal Mar Water Control District	✓			✓	9/30
Pinellas Park Water Management District	✓			✓	9/30
Pine Tree Water Control District (Broward)	✓			✓	9/30
Pinetree Water Control District (Wellington)	✓			✓	9/30
Ranger Drainage District	✓			✓	9/30
Renaissance Improvement District	✓			✓	9/30
San Carlos Park Fire Protection and Rescue Service District	✓			✓	9/30
Sanibel Fire and Rescue District	✓			✓	9/30
South Central Regional Wastewater Treatment and Disposal Board	✓	✓	✓	✓	9/30
South-Dade Venture Development District	✓			✓	9/30
South Indian River Water Control District	✓	✓		✓	9/30
South Trail Fire Protection & Rescue District	✓			✓	9/30
Spring Lake Improvement District	✓			✓	9/30
St. Lucie West Services District	✓		✓	✓	9/30
Sunshine Water Control District	✓			✓	9/30
Sunny Hills Units 12-15 Dependent District	✓			✓	9/30
West Villages Improvement District	✓			✓	9/30
West Villages Independent District	✓		✓	✓	9/30
Various Community Development Districts (297)	✓			✓	9/30
TOTAL	**333**	**4**	**5**	**332**	

ADDITIONAL SERVICES

CONSULTING / MANAGEMENT ADVISORY SERVICES

Grau & Associates also provide a broad range of other management consulting services. Our expertise has been consistently utilized by Governmental and Non-Profit entities throughout Florida. Examples of engagements performed are as follows:

- Accounting systems
- Development of budgets
- Organizational structures
- Financing alternatives
- IT Auditing
- Fixed asset records
- Cost reimbursement
- Indirect cost allocation
- Grant administration and compliance

ARBITRAGE

The federal government has imposed complex rules to restrict the use of tax-exempt financing. Their principal purpose is to eliminate any significant arbitrage incentives in a tax-exempt issue. We have determined the applicability of these requirements and performed the rebate calculations for more than 150 bond issues, including both fixed and variable rate bonds.

73 Current Arbitrage Calculations

We look forward to providing Berry Bay Community Development District with our resources and experience to accomplish not only those minimum requirements set forth in your Request for Proposal, but to exceed those expectations!

For even more information on Grau & Associates please visit us on www.graucpa.com.

RESOLUTION 2020-35

A RESOLUTION OF THE BOARD OF SUPERVISORS DESIGNATING THE OFFICERS OF BERRY BAY COMMUNITY DEVELOPMENT DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Berry Bay Community Development District (the "District"), is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statues, being situated entirely within the County of Hillsborough; and

WHEREAS, the initial supervisors have taken and subscribed to the oath of office per F.S. 190.006(4); and

WHEREAS, the Board of Supervisors (hereinafter the "Board") now desires to organize by designating the Officers of the District per F.S. 190.006(6).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BERRY BAY COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons are elected to the offices shown, to wit:

Jeff Hills	Chairman
Nick Dister	Vice-Chairman
Brian Lamb	Secretary
Eric Davidson	Treasurer
Gene Roberts	Assistant Secretary
Steve Luce	Assistant Secretary
Ryan Motko	Assistant Secretary
Albert Viera	Assistant Secretary

2. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 6th DAY OF AUGUST, 2020.

ATTEST:

BERRY BAY COMMUNITY DEVELOPMENT DISTRICT

_____
Secretary / Assistant Secretary

_____
Chairman

RESOLUTION 2020-36

A RESOLUTION OF THE BOARD OF SUPERVISORS OF BERRY BAY COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Berry Bay Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the District's Board of Supervisors (hereinafter the "Board"), is statutorily authorized to exercise the powers granted to the District, but has not heretofore met; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the District is required by Florida law to prepare an annual schedule of its regular public meetings which designates the date, time, and location of the District's meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BERRY BAYCOMMUNITY DEVELOPMENT DISTRICT THAT:

Section 1. The annual public meeting schedule of the Board of Supervisors of the for the Fiscal Year 2021 attached hereto and incorporated by reference herein as Exhibit A is hereby approved and will be published and filed in accordance with the requirements of Florida law.

Section 2. The District Manager is hereby directed to submit a copy of the Fiscal Year 2021 annual public meeting schedule to Hillsborough County and the Department of Economic Opportunity.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 6TH DAY OF AUGUST, 2020

ATTEST:	**BERRY BAY COMMUNITY DEVELOPMENT DISTRICT**
_____	_____
SECRETARY/ASSISTANT SECRETARY	**CHAIRMAN**

EXHIBIT A

BOARD OF SUPERVISORS MEETING DATES
BERRY BAY COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2021

FISCAL YEAR 2020/2021

October 01, 2020	**2:00 p.m.**
November 05, 2020	**2:00 p.m.**
December 03, 2020	**2:00 p.m.**
January 07, 2021	**2:00 p.m.**
February 04, 2021	**2:00 p.m.**
March 04, 2021	**2:00 p.m.**
April 01, 2021	**2:00 p.m.**
May 06, 2021	**2:00 p.m.**
June 03, 2021	**2:00 p.m.**
July 01, 2021	**2:00 p.m.**
August 05, 2021	**2:00 p.m.**
September 02, 2021	**2:00 p.m.**

All meetings will convene at the Offices of Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607

March 26, 2020 Minutes of Special Organizational Meeting

Minutes of the Special Organizational Meeting

The Special Organizational Meeting of the Board of Supervisors for the Berry Bay Community Development District was held on **Friday, March 26, 2020 at 2:00 p.m.** via conference call at 1-866-906-9330 with access code 4863181.

1. CALL TO ORDER

Debby Nussel called the Special Organizational Meeting of the Board of Supervisors of the Berry Bay Community Development District to order on **Friday, March 26, 2020 at 2:21 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Supervisor
Ryan Motko	Supervisor
Steve Luce	Supervisor
Nick Dister	Supervisor
Albert Viera	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Debby Nussel	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Tonja Stewart	District Engineer, Stantec

There were no members of the general public in attendance.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. ADMINISTER OATHS OF OFFICE TO BOARD ASSIGNED IN PETITION

Mr. Lamb stated that the new Board members already have been sworn in and their Oaths of Office are on record.

4. SEAT NEW BOARD MEMBERS

A. Overview of Forms, Sunshine Amendment, Code of Ethics, Supervisor Responsibilities

Mrs. Nussel went over that the Board members are all well-versed in Sunshine Laws, the Code of Ethics, and supervisor responsibilities.

DRAFT

5. APPOINTMENT OF OFFICERS – Resolution 2020-01

A. Chairman
B. Vice Chairman
C. Secretary
D. Treasurer
E. Assistant Secretaries

The Board discussed the officer positions. Supervisor Hills will be the Chair, and Supervisor Dister will be the Vice Chair. Brian Lamb with Meritus will be the Secretary, and Eric Davidson with Meritus will be the Treasurer. The rest of the Board will be Assistant Secretaries, and Brian Howell with Meritus will be an additional Assistant Secretary.

MOTION TO:	Approve Resolution 2020-01 as stated.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

6. APPOINTMENT OF CONSULTANTS

A. Consider Appointment of District Manager/Assessment Consultant– Resolution 2020-02

Meritus will be the District Manager/Assessment Consultant.

B. Designation of Registered Agent/Office – Resolution 2020-03

Brian Lamb/Meritus will be the Registered Agent/Office.

C. Consider Appointment of District General Counsel – Resolution 2020-04

Straley Robin Vericker will be District Counsel.

D. Consider Appointment of Interim District Engineer – By Motion

i. Authorize RFQ for District Engineer

Stantec will be the Interim Engineer. The Board authorized an RFQ for District Engineer.

E. Consider Appointment of Bond Counsel – Akerman, LLP

Ackerman, LLP will be Bond Counsel.

DRAFT

F. Consider Appointment of Investment Banker – FMS Bonds

FMS Bonds will be the Investment Banker.

G. Consider Appointment of Trustee – US Bank

US Bank will be the Trustee.

MOTION TO:	Approve the appointment of consultants as stated, subject to review of the Chair.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

7. BUSINESS MATTERS

A. Consider Authorizing Notice of Establishment – Resolution 2020-05
B. Consider Policy of Compensation for Board Members – Resolution 2020-06
C. Consider Policy of Reimbursement of District Travel Expenses – Resolution 2020-07
D. Consider Designation of Primary Administrative Officer and Local Records Office – Resolution 2020-08
E. Consider District Records Retention Schedule – Resolution 2020-09
F. Consider Fiscal Year 2020 Regular Meeting Schedule and Location – Resolution 2020-10
G. Consider Landowners' Meeting Date, Time, and Location – Resolution 2020-11
H. Consider Proposed FY 2020 Annual Budget & Set Public Hearing – Resolution 2020-12
I. Set Public Hearing for Uniform Method of Collections – Resolution 2020-13
J. Consider Rules of Procedure & Setting Public Hearing – Resolution 2020-14
K. Consider Policy Re: Support & Legal Defense for Board & Staff – Resolution 2020-15
L. Authorization to Obtain General Liability and Public Officers Insurance – By Motion
M. Consider Designation of a Qualified Public Depository – Resolution 2020-16
N. Authorization of Signatories – Resolution 2020-17
O. Authorization to Disburse Funds for Expenses – Resolution 2020-18
P. Consideration Adoption of Investment Policy – Resolution 2020-19
Q. Consider Approval of Florida Statewide Mutual Aid Agreement – Resolution 2020-20
R. Consider Provisions for Public Comments – Resolution 2020-21
S. Consider Authorization of RFP for Auditing Services

DRAFT

Mr. Lamb went over all of the Business Items with the Board. All of the Board members waived the supervisor fees. The Landowners election and public hearings will be held on May 7, 2020 at 2:00 p.m. at the office of Meritus. The Board authorized obtaining general liability and public officers insurance. The Board appointed the Board as the Audit Committee and authorized the RFP for auditing services.

MOTION TO:	Approve Business Matters A-S as stated.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

8. PRELIMINARY REPORT PRESENTATION – ASSESSMENT BONDS

A. Consider Engineer's Validation Report

Ms. Stewart reviewed the Engineer's Validation Report with the Board.

MOTION TO:	Approve the Engineer's Validation Report in substantial form, subject to review of various counsels.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Consider Master Assessment Methodology Report

Mr. Lamb reviewed the Master Assessment Methodology Report with the Board.

MOTION TO:	Approve the Master Assessment Methodology Report in substantial form.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

C. Authorizing Issuance of Bonds/Filing of Validation Complaint – Resolution 2020-22

i. Master Trust Indenture

Mr. Vericker went over the resolution with the Board.

MOTION TO:	Approve Resolution 2020-22 in substantial form.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

D. Consider Declaring Special Assessments – Resolution 2020-23

Mr. Lamb went over the resolution with the Board.

MOTION TO:	Approve Resolution 2020-23.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

E. Consider Setting Public Hearing for Special Assessments – Resolution 2020-24

Mr. Lamb went over the resolution with the Board. The public hearing will be held on May 7, 2020 at 2:00 p.m.

MOTION TO:	Approve Resolution 2020-24.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

F. Consider Authorization of Chairman to Accept or Execute Certain Documents – Resolution 2020-25

Mr. Lamb reviewed the resolution with the Board.

DRAFT

MOTION TO:	Approve Resolution 2020-25.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

G. Other Matters Related to Financing

9. ADMINISTRATIVE MATTERS

A. Request for Working Capital – By Motion

Mr. Lamb went over that there will be some costs associated with bringing the District website into ADA compliance, obtaining insurance, and legal advertising.

10. STAFF REPORTS

A. District Counsel

B. District Engineer

C. District Manager

There were no further reports from staff at this time.

11. BOARD MEMBERS' COMMENTS

There were no Board member comments.

12. PUBLIC COMMENTS

There were no public comments.

DRAFT

13. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

_____	_____
Signature	**Signature**
_____	_____
Printed Name	**Printed Name**
Title:	**Title:**
□ **Secretary**	□ **Chairman**
□ **Assistant Secretary**	□ **Vice Chairman**

Official District Seal

Recorded by Records Administrator

_____
Signature

_____
Date

DRAFT

Minutes of the Landowner's Election

The Landowner's Election of the Board of Supervisors for Berry Bay Community Development District were held on **Thursday, May 7, 2020 at 2:00 p.m. via conference call at 1-866-906-9330 with access code 4863181**.

1. CALL TO ORDER/ROLL CALL

Debby Nussel called the Landowner's Election of the Board of Supervisors of the Berry Bay Community Development District to order on May 7, 2020 at 3:12 p.m.

Staff Members Present:

Brian Lamb	District Manager, Meritus
Debby Nussel	District Manager, Meritus
Kristen Schalter	Straley Robin Vericker

Candidates Present:
Jeff Hills
Nick Dister
Ryan Motko
Albert Viera
Steve Luce

There were no other members of the general public present.

2. APPOINTMENT OF MEETING CHAIRMAN

Debby Nussel will be serving as the meeting chairman.

3. ANNOUNCEMENT OF CANDIDATES/CALL FOR NOMINATIONS

Mrs. Nussel went over that she had the ballot from EPGI, LLC for 362 votes.

The candidates were the current Board of Supervisors: Jeff Hills, Nick Dister, Ryan Motko, Albert Viera, and Steve Luce.

Mrs. Nussel stated that the two candidates with the most votes will receive seats with four year-terms, and the three candidates with the least votes will receive seats with two-year terms.

DRAFT

4. ELECTION OF SUPERVISORS

Mrs. Nussel announced that Jeff Hills had 75 votes; Nick Dister had 74 votes; Ryan Motko had 72 votes; Albert Viera had 71 votes; and Steve Luce had 70 votes.

Supervisor Hills with have Seat 1 with a four-year term; Supervisor Dister will have Seat 2 with a four-year term; Supervisor Motko will have Seat 3 with a two-year term; Supervisor Viera will have Seat 4 with a two-year term; and Supervisor Luce will have Seat 5 with a two-year term.

5. OWNERS REQUEST

There were no owner requests.

6. ADJOURNMENT

The landowner's election was adjourned.

DRAFT

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

_____	_____
Signature	**Signature**
_____	_____
Printed Name	**Printed Name**
Title:	**Title:**
□ **Secretary**	□ **Chairman**
□ **Assistant Secretary**	□ **Vice Chairman**

Official District Seal

Recorded by Records Administrator

_____
Signature

_____
Date

DRAFT

May 7, 2020 Minutes of Public Hearings, Audit Committee Meeting and Regular Meeting

Minutes of the Public Hearings, Audit Committee Meeting and Regular Meeting

The Public Hearings, Audit Committee Meeting and Regular Meeting of the Board of Supervisors for the Berry Bay Community Development District was held on **Friday, May 7, 2020 at 2:00 p.m.** via conference call at 1-866-906-9330 with access code 4863181.

1. CALL TO ORDER

Debby Nussel called the Public Hearings, Audit Committee Meeting and Regular Meeting of the Board of Supervisors of the Berry Bay Community Development District to order on **Friday, May 7, 2020 at 2:21 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Nick Dister	Vice Chair
Ryan Motko	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Meritus
Debby Nussel	District Manager, Meritus
Kristen Schalter	District Counsel, Straley Robin Vericker

There were no members of the general public in attendance.

2. OATH OF OFFICE

Mrs. Nussel announced that the District has the Oath of Offices for the Board.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

4. RECESS TO PUBLIC HEARINGS

Mrs. Nussel directed the Board to recess to the public hearings.

DRAFT

5. PUBLIC HEARING ON ADOPTING UNIFORM METHOD OF COLLECTION

A. Open the Public Hearing on Adopting Uniform Method of Collection

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Staff Presentations

Ms. Schalter went over the resolution with the Board.

C. Public Comments

There were no public comments.

D. Close the Public Hearing on Adopting Uniform Method of Collection

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

E. Consideration of Resolution 2020-26; Adopting Uniform Method of Collection

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-26.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

6. PUBLIC HEARING ON ADOPTING UNIFORM RULES OF PROCEDURE

A. Open the Public Hearing on Adopting Uniform Rules of Procedure

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Staff Presentations

Ms. Schalter went over the resolution with the Board.

C. Public Comments

There were no public comments.

D. Close the Public Hearing on Adopting Uniform Rules of Procedure

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

E. Consideration of Resolution 2020-27; Adopting Uniform Rules of Procedure

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-27.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

7. PUBLIC HEARING ON ADOPTING FISCAL YEAR 2020 BUDGET

A. Open the Public Hearing on Adopting Fiscal Year 2020 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor
SECONDED BY:	Supervisor
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Staff Presentations

Mrs. Nussel reviewed the budget. The Board discussed and would like to continue the public hearing until the June meeting.

C. Public Comments

There were no public comments.

D. Close the Public Hearing on Adopting Fiscal Year 2020 Budget

MOTION TO:	Continue the public hearing until June 4, 2020.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

E. Consideration of Resolution 2020-28; Adopting Fiscal Year 2020 Budget

i. Consideration of Developer Funding Agreement

The Board agreed to continue this resolution until the June 4, 2020 meeting.

DRAFT

8. PUBLIC HEARING ON LEVYING DEBT ASSESSMENTS

A. Open the Public Hearing on Levying Debt Assessments

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Staff Presentations

Ms. Schalter went over the resolution with the Board.

C. Public Comments

There were no public comments.

D. Close the Public Hearing on Levying Debt Assessments

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

E. Consideration of Resolution 2020-29; Levying Debit Assessments – Series 2020 Bonds

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-29.
MADE BY:	Supervisor Viera
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

9. RECESS TO AUDIT COMMITTEEE MEETING

Mrs. Nussel directed the Board to recess to the Audit Committee Meeting.

10. AUDIT COMMITTEE MEETING

A. Call to Order/Roll Call

Mrs. Nussel called the Audit Committee meeting to order.

Audit Committee Members Present:
Jeff Hills
Nick Dister
Ryan Motko
Albert Viera
Steve Luce

B. Appoint Chair

The District Manager will be the Chair.

C. Selection of Criteria for Evaluation of Proposals

The Audit Committee would like to have the evaluation criteria with price as a factor.

D. Determine Date, Time, Location, and RFP Required

i. Consider Notice of Request for Proposals for Audit Services

The Committee would like to review the RFP at the June meeting.

E. Consider Sending RFP to Interested Firms

F. Determine Date of Next Committee Meeting

i. Audit Committee Guidelines

The next Audit Committee meeting will be June 4, 2020.

The Audit Committee meeting was adjourned.

11. RETURN AND PROCEED TO REGULAR MEETING

Mrs. Nussel directed the Board to return and proceed to the regular meeting.

DRAFT

12. VENDOR AND STAFF REPORTS

A. District Counsel

B. District Engineer

C. District Manager

There were no additional reports from staff at this time.

13. BUSINESS ITEMS

A. Consideration of Resolution 2020-30; Canvassing and Certifying the Results of the Landowners Election

Mrs. Nussel reviewed the resolution with the Board. Jeff Hills received 75 votes and will have Seat 1 with a four-year term. Nick Dister received 74 votes and will have Seat 2 with a four-year term. Ryan Motko received 72 votes and will have Seat 3 with a two-year term. Albert Viera received 71 votes and will have Seat 4 with a two-year term. Steve Luce received 70 votes and will have Seat 5 with a two-year term.

MOTION TO:	Approve Resolution 2020-30.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Consideration of Resolution 2020-31; Declaring Officers

Mrs. Nussel reviewed the resolution with the Board. Jeff Hills will be Chair; Nick Dister will be Vice Chair; Brian Lamb with Meritus will be Secretary; Eric Davidson with Meritus will be Treasurer; and Gene Roberts, Brian Howell, and the remainder of the Board will be Assistant Secretaries.

MOTION TO:	Approve Resolution 2020-31 with officers as stated.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

C. Consideration of Resolution 2020-32; Approving Fiscal Year 2021 Proposed Budget

The Board discussed and would like to table this item until the June 4, 2020 meeting.

D. Consideration of Resolution 2020-33; Adopting Statutory Alternative Investment Policies

Mrs. Nussel reviewed the resolution with the Board.

MOTION TO:	Approve Resolution 2020-33.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Viera
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

E. Consideration of RFP for Engineering Services

The Board reviewed and discussed the proposals.

MOTION TO:	Accept the Stantec proposal.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

F. Discussion on Acceptance of Compensation for Board Members

Mrs. Nussel asked each supervisor if they would like to accept compensation for Board meetings. Supervisor Hills, Supervisor Dister, Supervisor Motko, Supervisor Viera, and Supervisor Luce all accepted compensation.

14. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

DRAFT

15. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

_____	_____
Signature	**Signature**
_____	_____
Printed Name	**Printed Name**
Title:	**Title:**
□ **Secretary**	□ **Chairman**
□ **Assistant Secretary**	□ **Vice Chairman**

Official District Seal

Recorded by Records Administrator

_____
Signature

_____
Date

DRAFT

June 4, 2020 Minutes of Continued Public Hearing and Regular Meeting

Minutes of the Continued Public Hearing and Regular Meeting

The Continued Public Hearing and Regular Meeting of the Board of Supervisors for the Berry Bay Community Development District was held on **Friday, June 4, 2020 at 2:00 p.m. via conference call at 1-866-906-9330 with access code 4863181.**

1. CALL TO ORDER

Gene Roberts called the Continued Public Hearing and Regular Meeting of the Board of Supervisors of the Berry Bay Community Development District to order on **Friday, June 4, 2020 at 2:25 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Nick Dister	Vice Chair
Ryan Motko	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Gene Roberts	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

3. RECESS TO PUBLIC HEARINGS

Mr. Roberts directed the Board to recess to the public hearings.

DRAFT

4. CONTINUED PUBLIC HEARING ON ADOPTING FISCAL YEAR 2020 BUDGET

A. Open the Continued Public Hearing on Adopting Fiscal Year 2020 Budget

MOTION TO:	Open the continued public hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Staff Presentations

Mr. Roberts went over the FY 2020 budget and told the Board that Michelle Campbell had reviewed it.

MOTION TO:	Approve the Proposed Budget for Fiscal Year 2020.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

C. Public Comments

There were no public comments.

D. Close the Continued Public Hearing on Adopting Fiscal Year 2020 Budget

MOTION TO:	Close the continued public hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

E. Consideration of Resolution 2020-28; Adopting Fiscal Year 2020 Budget

i. Consideration of Developer Funding Agreement

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-28.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

5. RETURN AND PROCEED TO REGULAR MEETING

Mr. Roberts directed the Board to return and proceed to the regular meeting.

6. VENDOR AND STAFF REPORTS

A. District Counsel

B. District Engineer

C. District Manager

There were no additional reports from staff at this time.

7. BUSINESS ITEMS

A. Consideration of Resolution 2020-32; Approving Fiscal Year 2021 Proposed Budget and Setting Public Hearing

Mr. Roberts went over the proposed budget for FY 2021 and told the Board that Michelle Campbell had reviewed it.

MOTION TO:	Approve Resolution 2020-32.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

B. General Matters of the District

Mr. Vericker told the Board that the bond validation hearing is scheduled for July 12, 2020 at 2:00 p.m.

8. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

There were no supervisor requests or audience comments.

9. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

DRAFT

**Please note the entire meeting is available on disc.*

**These minutes were done in summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on _____.

_____	_____
Signature	**Signature**
_____	_____
Printed Name	**Printed Name**
Title:	**Title:**
□ **Secretary**	□ **Chairman**
□ **Assistant Secretary**	□ **Vice Chairman**

Recorded by Records Administrator

_____
Signature

_____
Date

Official District Seal

DRAFT

Berry Bay Community Development District
Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
Monthly Contract Sub-Total		**$ 0.00**		
Variable Contract				
Variable Contract Sub-Total		**$ 0.00**		
Utilities				
Utilities Sub-Total		**$ 0.00**		
Regular Services				
Albert Viera	AV050720	$ 200.00		Supervisors Fee - 05/07/2020
Albert Viera	AV060420	200.00	**$ 400.00**	Supervisors Fee - 06/04/2020
Jeff Hills	JH050720	200.00		Supervisors Fee - 05/07/2020
Jeff Hills	JH060420	200.00	**$ 400.00**	Supervisors Fee - 06/04/2020
Nick Dister	ND050720	200.00		Supervisors Fee - 05/07/2020
Nick Dister	ND060420	200.00	**$ 400.00**	Supervisors Fee - 06/04/2020
Ryan Motko	RM050720	200.00		Supervisors Fee - 05/07/2020
Ryan Motko	RM060420	200.00	**$ 400.00**	Supervisors Fee - 06/04/2020
Steve Luce	SL050720	200.00		Supervisors Fee - 05/07/2020
Steve Luce	SL060420	200.00	**$ 400.00**	Supervisors Fee - 06/04/2020
Regular Services Sub-Total		**$ 2,000.00**		
Additional Services				
ADA Site Compliance	1105	$ 2,900.00		New Accessible & Compliant, Accessibility Policy and Technological Auditing - 03/30/20
Egis	10660	2,507.00		FL Insurance Alliance Package - 04/01/2020 to 10/01/2020

Berry Bay Community Development District
Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Straley Robin Vericker	18282	3,746.00		Professional Services - thru April 15, 2020
Straley Robin Vericker	18401	1,363.85		Professional Services - thru May 15, 2020
Straley Robin Vericker	18524	135.00	**$ 5,244.85**	Professional Services - thru June 15, 2020
Tampa Bay Times	74936 040520	937.00		Legal CLS - Rule Making - 04/05/2020
Tampa Bay Times	77312 041220	442.00		Legal ADV - RFQ Engineering - 04/12/2020
Tampa Bay Times	77340 041220	453.00		Audit Meeting - 04/12/2020
Tampa Bay Times	74932 041320	342.00		Rule Development ADV - 04/13/20
Tampa Bay Times	75038 041520	1,124.00		Legals CLS - Landowner's Election - 04/08/2020
Tampa Bay Times	75056 041520	840.00		Legals CLS - Collection Method- 04/15/2020
Tampa Bay Times	75070 041520	840.00		Legals CLS - Notice of Regular Meeting of Special Assessments 04/15/2020
Tampa Bay Times	75056 042220	840.00		Legals CLS - Collection Method - 04/22/2020
Tampa Bay Times	78670 042220	614.00		Legal ADV - Technic Meeting - 04/22/2020
Tampa Bay Times	75056 042920	840.00	**$ 7,272.00**	Legals CLS - Melhod - 04/29/2020
Additional Services Sub-Total		**$ 17,923.85**		
TOTAL:		**$ 19,923.85**		

Approved (with any necessary revisions noted):

Signature

Printed Name

Title (check one):

Berry Bay Community Development District
Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description

[ ] Chairman [ ] Vice Chairman [ ] Assistant Secretary

Berry Bay CDD

MEETING DATE: **May 07, 2020**

DMS: Debby Nussel

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	✓	Salary Accepted	$200.00
Ryan Motko	✓	Salary Accepted	$200.00
Nick Dister	✓	Salary Accepted	$200.00
Albert Viera	✓	Salary Accepted	$200.00
Steve Luce	✓	Salary Accepted	$200.00

AV 050720

BERRY BAY CDD

MEETING DATE: **June 4, 2020**

DMS: ok per Gene Roberts

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	x	Salary accepted	$200.00
Nick Dister	x	Salary Accepted	$200.00
Steve Luce	x	Salary Accepted	$200.00
Ryan Motko	x	Salary Accepted	$200.00
ALBERT VIERO	x	Salary Accepted	$200.00

AV 060420

Berry Bay CDD

MEETING DATE: **May 07, 2020**

DMS: Debby Nussel

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	✓	Salary Accepted	$200.00
Ryan Motko	✓	Salary Accepted	$200.00
Nick Dister	✓	Salary Accepted	$200.00
Albert Viera	✓	Salary Accepted	$200.00
Steve Luce	✓	Salary Accepted	$200.00

JH 050720

BERRY BAY CDD
MEETING DATE: **June 4, 2020**
DMS: ok per Gene Roberts

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	x	Salary accepted	$200.00
Nick Dister	x	Salary Accepted	$200.00
Steve Luce	x	Salary Accepted	$200.00
Ryan Motko	x	Salary Accepted	$200.00
ALBERT VIERO	x	Salary Accepted	$200.00

JH 060420

Berry Bay CDD

MEETING DATE: **May 07, 2020**

DMS: Debby Nussel

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	✓	Salary Accepted	$200.00
Ryan Motko	✓	Salary Accepted	$200.00
Nick Dister	✓	Salary Accepted	$200.00
Albert Viera	✓	Salary Accepted	$200.00
Steve Luce	✓	Salary Accepted	$200.00

ND 050720

BERRY BAY CDD

MEETING DATE: **June 4, 2020**

DMS: ok per Gene Roberts

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	x	Salary accepted	$200.00
Nick Dister	x	Salary Accepted	$200.00
Steve Luce	x	Salary Accepted	$200.00
Ryan Motko	x	Salary Accepted	$200.00
ALBERT VIERO	x	Salary Accepted	$200.00

MD 060420

Berry Bay CDD

MEETING DATE: **May 07, 2020**

DMS: Debby Nussel

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	✓	Salary Accepted	$200.00
Ryan Motko	✓	Salary Accepted	$200.00
Nick Dister	✓	Salary Accepted	$200.00
Albert Viera	✓	Salary Accepted	$200.00
Steve Luce	✓	Salary Accepted	$200.00

RM050720

BERRY BAY CDD
MEETING DATE: **June 4, 2020**

DMS: ok per Gene Roberts

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	x	Salary accepted	$200.00
Nick Dister	x	Salary Accepted	$200.00
Steve Luce	x	Salary Accepted	$200.00
Ryan Motko	x	Salary Accepted	$200.00
ALBERT VIERO	x	Salary Accepted	$200.00

RM060420

Berry Bay CDD

MEETING DATE: **May 07, 2020**

DMS: Debby Nussel

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	✓	Salary Accepted	$200.00
Ryan Motko	✓	Salary Accepted	$200.00
Nick Dister	✓	Salary Accepted	$200.00
Albert Viera	✓	Salary Accepted	$200.00
Steve Luce	✓	Salary Accepted	$200.00

SL 050720

BERRY BAY CDD
MEETING DATE: **June 4, 2020**
DMS: ok per Gene Roberts

SUPERVISORS	CHECK IF IN ATTENDANCE	STATUS	PAYMENT AMOUNT
Jeff Hills	x	Salary accepted	$200.00
Nick Dister	x	Salary Accepted	$200.00
Steve Luce	x	Salary Accepted	$200.00
Ryan Motko	x	Salary Accepted	$200.00
ALBERT VIERO	x	Salary Accepted	$200.00

SL060420

ADA Site Compliance
6400 Boynton Beach Blvd 742721
Boynton Beach, FL 33474
accounting@adasitecompliance.com

Invoice

BILL TO
Berry Bay CDD

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1105	03/30/2020	$2,900.00	04/13/2020	Net 14	

DESCRIPTION	AMOUNT
New Accessible & Compliant Website, Compliance Shield, Accessibility Policy, Technological Auditing	2,900.00

BALANCE DUE **$2,900.00**

INVOICE

Egis Insurance & Risk Advisors

Customer	Berry Bay Community Development District
Acct #	1015
Date	04/20/2020
Customer Service	Charisse Bitner
Page	1 of 1

Payment Information	
Invoice Summary	$ 2,507.00
Payment Amount	
Payment for:	Invoice#10660
100119476	

Thank You

Berry Bay Community Development District
c/o Meritus
2005 Pan Am Circle, Ste 300
Tampa, FL 33607

Please detach and return with payment

Customer: Berry Bay Community Development District

Invoice	Effective	Transaction	Description	Amount
10660	04/01/2020	New business	Policy #100119476 04/01/2020-10/01/2020 Florida Insurance Alliance Package - New business Due Date: 4/20/2020	2,507.00

5130
4501

Total
$ 2,507.00

Thank You

FOR PAYMENTS SENT OVERNIGHT:
Egis Insurance Advisors LLC, Fifth Third Wholesale Lockbox, Lockbox #234021, 4900 W. 95th St Oaklawn, IL 60453

Remit Payment To: Egis Insurance Advisors, LLC Lockbox 234021 PO Box 84021 Chicago, IL 60689-4002	(321)233-9939 sclimer@egisadvisors.com	**Date** 04/20/2020

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Berry Bay Community Development District
c/o Meritus
2005 Pan Am Circle, Ste 300
Tampa, FL 33607

5143
3107

April 23, 2020
Client: 001543
Matter: 000001
Invoice #: 18282

Page: 1

RE: General

For Professional Services Rendered Through April 15, 2020

SERVICES

Date	Person	Description of Services	Hours
3/16/2020	LB	PREPARE DRAFT NOTICE OF ESTABLISHMENT; REVIEW EMAIL FROM B. CRUTCHFIELD RE ORGANIZATIONAL MEETING DATE AND FOLLOW UP BOARD MEETING DATE, LANDOWNERS ELECTION AND PUBLIC HEARINGS; BEGIN DRAFTING RESOLUTIONS FOR ORGANIZATIONAL MEETING AND RULES OF PROCEDURE.	4.3
3/17/2020	JMV	PREPARE AND FILE CDD ESTABLISHMENT NOTICE.	0.4
3/17/2020	LB	CONTINUE PREPARING RESOLUTIONS, PUBLICATION NOTICES AND RELATED ITEMS FOR ORGANIZATIONAL MEETING AND PUBLIC HEARING; PREPARE AMENDED NOTICE OF ESTABLISHMENT FOR RECORDING.	4.9
3/18/2020	JMV	PREPARE DOCUMENTS FOR CDD ORGANIZATIONAL MEETING.	3.1
3/18/2020	LB	FINALIZE RESOLUTIONS AND RELATED ITEMS FOR ORGANIZATIONAL MEETING; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING VARIOUS RESOLUTIONS, PUBLICATIONS AND RELATED DOCUMENTS RE SAME.	1.4
3/23/2020	KMS	REVIEW BUDGET RESOLUTION ADOPTING 2019-2020 BUDGET.	0.2
3/25/2020	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.3
3/26/2020	JMV	REVIEW COMMUNICATION FROM B. CRUTCHFIELD; PREPARE FOR AND ATTEND CDD BOARD MEETING.	0.6

SERVICES

Date	Person	Description of Services	Hours	
4/13/2020	LB	PREPARE DRAFT RESOLUTION ADOPTING BUDGET FOR FY 2019/2020, DRAFT DEVELOPER FUNDING AGREEMENT, RESOLUTION ADOPTING RULES OF PROCEDURE.	1.6	
4/14/2020	LB	PREPARE DRAFT RESOLUTION ADOPTING UNIFORM METHOD OF COLLECTION; FINALIZE RULES OF PROCEDURE; PREPARE DRAFT INSTRUCTIONS FOR LANDOWNERS ELECTION, BALLOT AND PROXY; PREPARE DRAFT RESOLUTION CANVASSING AND CERTIFYING LANDOWNERS ELECTION, DRAFT FORM OF OATH OF OFFICE, AND DRAFT RESOLUTION DESIGNATING OFFICERS AFTER LANDOWNERS ELECTION.	2.6	
4/15/2020	LB	REVIEW EMAIL FROM B. CRUTCHFIELD RE BUDGET FOR FY 2020/2021; DRAFT RESOLUTION APPROVING PROPOSED BUDGET AND SETTING PUBLIC HEARING RE FY 2020/2021.	0.6	
		Total Professional Services	20.0	$3,746.00

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	4.4	$1,386.00
KMS	Kristen M. Schalter	0.2	$50.00
LB	Lynn Butler	15.4	$2,310.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
3/17/2020	Clerk, Circuit Court, Hillsborough County- Recording Fees- Recording Fees re: Notice of Establishment	$69.50
3/17/2020	XPRESS DELIVERIES, LLC- Courier Service-	$30.87
4/8/2020	Postage	$8.25
4/15/2020	Photocopies (231 @ $0.15)	$34.65
	Total Disbursements	$143.27

Total Services	$3,746.00	
Total Disbursements	$143.27	
Total Current Charges		$3,889.27
Less Retainer Applied		*($143.27)*
PAY THIS AMOUNT		**$3,746.00**
Retainer Balance		**$2,356.73**

Please Include Invoice Number on all Correspondence

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Berry Bay Community Development District
c/o Meritus
2005 Pan Am Circle, Ste 300
Tampa, FL 33607

May 26, 2020
Client: 001543
Matter: 000001
Invoice #: 18401

RE: General

For Professional Services Rendered Through May 15, 2020

BV 3107 5140

SERVICES

Date	Person	Description of Services	Hours
4/20/2020	JMV	PREPARE LANDOWNER ELECTION NOTICES; PREPARE RESOLUTIONS FOR CDD BOARD MEETINGS; PREPARE BUDGET AGREEMENTS.	2.1
4/20/2020	LB	PREPARE DRAFT RESOLUTION RESCINDING PRIOR INVESTMENT POLICIES AND ELECTING TO USE STATUTORY DEFAULT INVESTMENT POLICIES; FINALIZE LANDOWNERS INSTRUCTIONS, PROXY AND BALLOT, RESOLUTION CANVASSING AND CERTIFYING LANDOWNERS ELECTION, RESOLUTION DESIGNATING OFFICERS AND OATH OF OFFICE; FINALIZE RESOLUTIONS ADOPTING FY 2019/2020 BUDGET, DEVELOPER BUDGET FUNDING AGREEMENT, RESOLUTION AND RULES OF PROCEDURE, RESOLUTION ADOPTING UNIFORM METHOD OF COLLECTION, AND RESOLUTION APPROVING PRELIMINARY BUDGET AND SETTING PUBLIC HEARING RE FISCAL YEAR 2020/2021; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING RESOLUTIONS AND DOCUMENTS FOR BOARD MEETING AGENDA PACKAGE.	1.9
4/28/2020	LB	FINALIZE RESOLUTION RESCINDING PRIOR RESOLUTION AND INVESTMENT POLICY AND ADOPTING STATUTORY INVESTMENT POLICY; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING RESOLUTION.	0.2
5/7/2020	KMS	REVIEW AGENDA; PREPARE FOR AND ATTEND BOARD OF SUPERVISORS MEETING VIA CONFERENCE CALL.	0.6

SERVICES

Date	Person	Description of Services	Hours	
5/7/2020	LB	OFFICE CONFERENCE WITH K. SCHALTER AND EMAIL TO D. NUSSEL RE STATUS OF APPROVING RESOLUTION TO APPROVE PROPOSED BUDGET AND SET PUBLIC HEARING FOR CURRENT FISCAL YEAR AND FOR UPCOMING FISCAL YEAR.	0.1	
5/8/2020	KMS	REVISE 2020 FINAL BUDGET RESOLUTION; REVISE DEVELOPER FUNDING AGREEMENT; REVISE RESOLUTION APPROVING 2020-2021 FY BUDGET AND SETTING PUBLIC HEARING ON BUDGET; SEND TO B. CRUTCHFIELD AND GROUP; REVIEW COMMUNICATION FROM D. NUSSEL.	0.5	
5/8/2020	LB	REVIEW EMAIL FROM D. NUSSEL RE BOARD TABLED RESOLUTION TO APPROVE PROPOSED BUDGET UNTIL JUNE 4TH MEETING; UDPATE FILE NOTES RE SAME.	0.1	
		Total Professional Services	5.5	$1,281.50

PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	2.1	$661.50
KMS	Kristen M. Schalter	1.1	$275.00
LB	Lynn Butler	2.3	$345.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
5/15/2020	Photocopies (549 @ $0.15)	$82.35
	Total Disbursements	$82.35

Total Services	$1,281.50	
Total Disbursements	$82.35	
Total Current Charges		$1,363.85
PAY THIS AMOUNT		**$1,363.85**

Please Include Invoice Number on all Correspondence

Straley Robin Vericker

1510 W. Cleveland Street
Tampa, FL 33606
Telephone (813) 223-9400 * Facsimile (813) 223-5043
Federal Tax Id. - 20-1778458

Berry Bay Community Development District
c/o Meritus
2005 Pan Am Circle, Ste 300
Tampa, FL 33607

June 18, 2020
Client: 001543
Matter: 000001
Invoice #: 18524

Page: 1

RE: General

For Professional Services Rendered Through June 15, 2020

SERVICES

Bk 3107
5140

Date	Person	Description of Services	Hours	
6/3/2020	LB	REVIEW PROPOSED BUDGET FOR FY 2020/2021; PREPARE DRAFT PUBLICATION ADS (FIRST AND SECOND RUN PUBLICATIONS) RE: PUBLIC HEARING ON O&M BUDGET AND ASSESSMENTS FOR FY 2020/20201.	0.7	
6/8/2020	LB	FINALIZE PUBLICATIONS RE FY 2020/2021 BUDGET; PREPARE EMAIL TO B. CRUTCHFIELD TRANSMITTING SAME.	0.2	
		Total Professional Services	0.9	$135.00

PERSON RECAP

Person		Hours	Amount
LB	Lynn Butler	0.9	$135.00

DISBURSEMENTS

Date	Description of Disbursements	Amount
4/2/2020	Clerk, Circuit Court, Hillsborough County- Filing Fee- Filing Fee 1543.01	$405.00
	Total Disbursements	$405.00

Total Services	$135.00	
Total Disbursements	$405.00	
Total Current Charges		$540.00
Less Retainer Applied		*($405.00)*
PAY THIS AMOUNT		**$135.00**

Please Include Invoice Number on all Correspondence

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/ 5/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/05/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$937.00	0000074936	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/05/20	04/05/20	0000074936	Times	Legals CLS	Rule Making	1	2x86 L	$935.00
04/05/20	04/05/20	0000074936	Tampabay.com	Legals CLS	Rule Making AffidavitMaterial	1	2x86 L	$0.00 $2.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times
tampabay.com

DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Advertiser Name	
04/ 5/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/05/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$937.00	0000074936	

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO: TIMES PUBLISHING COMPANY

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

Received
APR 08 2020

0000074936-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Rule Making** was published in **Tampa Bay Times: 4/ 5/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/05/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

NOTICE OF RULEMAKING FOR THE RULES OF PROCEDURE OF THE BERRY BAY COMMUNITY DEVELOPMENT DISTRICT

A public hearing will be conducted by the Board of Supervisors of the Berry Bay Community Development District on May 7, 2020, at 2:00 p.m. at the offices of Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.

In accord with Chapter 190, Florida Statutes, the Berry Bay Community Development District ("the District") hereby gives public notice of its intent to adopt its proposed Rules of Procedure.

The purpose and effect of the Rules of Procedure is to provide for efficient and effective District operations. Prior notice of rule development was published in the Tampa Bay Times on April 8, 2020.

The Rules of Procedure address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as the general operation of the District.

Specific legal authority for the adoption of the proposed Rules of Procedure includes Sections 190.011(5), 190.011(15) and 190.035, Florida Statutes. The specific laws implemented in the Rules of Procedure include, but are not limited to, Sections 120.53, 120.53(1)(a), 120.54, 120.57, 120.57(3), 190.001, 190.005, 190.011(5), 190.011(15), 190.033 and 190.035, Florida Statutes. The specific laws implemented in the proposed Rules of Procedure include, but are not limited to, Sections 112.08, 112.3143, 119.07, 120.53, 120.53(1)(a), 120.54, 120.57(3), 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(11), 190.033, 190.033(3), 190.035(2), 218.391, 255.0525, 255.20, 286.0105, 286.0114, 287.017, and 287.055, Florida Statutes.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty one (21) days after publication of this notice.

If requested within twenty-one (21) days of the date of this notice, a hearing will be held at the time, date and place shown below (if not requested this hearing may not be held):

DATE: May 7, 2020
TIME: 2:00 p.m.
PLACE: The offices of Meritus
2005 Pan Am Circle, Suite 300
Tampa, Florida 33607

A request for a public hearing on the District's intent to adopt its proposed Rules of Procedure must be made in writing to the District Manager at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, and received within twenty one (21) days after the date of this Notice.

This public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at a public hearing held in response to a request for such a public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by telephone.

Pursuant to the Americans with Disability Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (813) 873-7300 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, for aid in contacting the District Office.

A copy of the proposed Rules of Procedure may be obtained by contacting the District Manager at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, or by calling (813) 873-7300.

Berry Bay Community Development District
Brian Lamb, District Manager

Run Date: April 5, 2020 0000074936

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/12/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/12/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$442.00	0000077312	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/12/20	04/12/20	0000077312	Times	Legals CLS	RFQ Engineering Services	1	2x41 L	$440.00
04/12/20	04/12/20	0000077312	Tampabay.com	Legals CLS	RFQ Engineering Services	1	2x41 L	$0.00
					AffidavitMaterial			$2.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times
tampabay.com

DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Advertiser Name	
04/12/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/12/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$442.00	0000077312	

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO: TIMES PUBLISHING COMPANY

Received
APR 17 2020

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

0000077312-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: RFQ Engineering Services** was published in **Tampa Bay Times: 4/12/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/12/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

REQUEST FOR QUALIFICATIONS FOR ENGINEERING SERVICES
BERRY BAY COMMUNITY DEVELOPMENT DISTRICT

The BERRY BAY COMMUNITY DEVELOPMENT DISTRICT, located in Hillsborough County, Florida announces that professional engineering services will be required on a continuing basis. Services to include planning, preparing, reports, and preparing plans, designs, and specifications and construction supervision services for:

1. Water management system and facilities.
2. Water and sewer system and facilities.
3. Roads, landscaping and street lighting.
4. Other community infrastructure provided by the District as authorized in Chapter 190, Florida Statues.
5. Affiliated projects to include engineering contract management and inspection services during construction.

The engineering firm selected will act in the general capacity of District Engineer and will provide the above engineering services as required. Any firm or individual desiring to provide professional services to the district must furnish a resume of its qualifications and past experience on Standard Form 330 with pertinent supporting data.

The District will review all applicants and will comply with the State procedures as established by the Consultants Competitive Negotiations Act, Chapter 287, Florida Statues. All applicants interested must submit eight (8) copies each of Standard Form 330 and a letter of interest by 12:00 p.m. on Thursday, April 30, 2020 to the attention of the District Manager, Berry Bay Community Development District at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607. Any questions, please contact Meritus Districts at 813-873-7300.

Brian Lamb
District Manager

Run Date: April 12, 2020 0000077312

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/12/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/12/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$453.00	0000077340	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/12/20	04/12/20	0000077340	Times	Legals CLS	Audit Meeting	1	2x42 L	$451.00
04/12/20	04/12/20	0000077340	Tampabay.com	Legals CLS	Audit Meeting	1	2x42 L	$0.00
					AffidavitMaterial			$2.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times
tampabay.com

DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Advertiser Name	
04/12/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/12/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$453.00	0000077340	

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO: TIMES PUBLISHING COMPANY

BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

0000077340-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Audit Meeting** was published in **Tampa Bay Times: 4/12/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/12/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

NOTICE OF AUDIT COMMITTEE MEETING
BERRY BAY COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Audit Committee of Berry Bay Community Development District will hold a meeting on Thursday, May 7, 2020 at 2:00 p.m. to be held at the offices of Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. Copies of the agenda for any of the committee meetings may be obtained by contacting the District Manager's Office at (813) 873-7300. Affected parties and others interested may appear at these meetings and be heard.

There may be occasions when one or more committee members will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 873-7300, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the committee with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Brian Lamb
District Manager

Run Date: April 12, 2020 0000077340

NOTARY PUBLIC STATE OF FLORIDA
JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

Tampa Bay Times
tampabay.com

- Ad Proof -

04/13/2020

Order Confirmation

Ad Order Number
0000074932

Sales Rep.
dalmeida

EMail
dalmeida@tampabay.com

Order Taker
dalmeida

Order Source

Customer
BERRY BAY CDD

Customer Account
306147

Customer Address
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607 USA

Customer Phone
8133975120

Payor Customer
BERRY BAY CDD

Payor Account
306147

Payor Address
2005 PAN AM CIRCLE, SUITE 300
TAMPA FL 33607 USA

Payor Phone
8133975120

PO Number

Ordered By
Brittany

Customer Fax
8138737070

Customer EMail
brittany.crutchfield@merituscorp.co

Special Pricing

Tear Sheets	Proofs	Affidavits	Blind Box	Promo Type	Materials
0	0	1			

Invoice Text
Rule Development

Ad Order Notes

Net Amount	Tax Amount	Total Amount	Payment Method	Payment Amount	Amount Due
$342.00	$0.00	$342.00	Credit Card	$0.00	$342.00

Rule development ad

Tampa Bay Times
tampabay.com

- Ad Proof -

Ad Number	Ad Type	Production Method	Production Notes
0000074932-01	CLS Legal Liner	AdBooker	

External Ad Number	Ad Attributes	Ad Released	Pick Up
		No	0000070541-01

Ad Size	Color
2 X 40 li	

WYSIWYG Content

NOTICE OF RULE DEVELOPMENT BY THE BERRY BAY COMMUNITY DEVELOPMENT DISTRICT

In accord with Chapters 120 and 190, Florida Statutes, the Berry Bay Community Development District ("District") hereby gives notice of its intention to develop Rules of Procedure to govern the operations of the District.

The Rules of Procedure address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

The purpose and effect of the Rules of Procedure are to provide for efficient and effective District operations.

Specific legal authority for the adoption of the proposed Rules of Procedure includes Sections 120.53, 120.53(1)(a), 120.54, 120.57, 120.57(3), 190.001, 190.005, 190.011(5), 190.011(15), 190.033 and 190.035, Florida Statutes. The specific laws implemented in the proposed Rules of Procedure include, but are not limited to, Sections 112.08, 112.3143, 119.07, 120.53, 120.53(1)(a), 120.54, 120.57(3), 190.006, 190.007, 190.008, 190.011(3), 190.011(5), 190.011(11), 190.033, 190.033(3), 190.035(2), 218.391, 255.0525, 255.20, 286.0105, 286.0114, 287.017, and 287.055, Florida Statutes.

A copy of the proposed Rules of Procedure may be obtained by contacting the District Manager at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, or by calling (813) 873-7300.

Berry Bay Community Development District
Brian Lamb, District Manager

Run Date: April 4, 2020 0000074932

Run Date	Product	Placement	Position	Zone
04/04/2020	Tampa Bay Times	Legals - CLS	Legal	BL-Hillsborough

0000074932-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Rule Development** was published in **Tampa Bay Times: 4/ 4/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/04/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

NOTICE OF RULE DEVELOPMENT BY THE BERRY BAY COMMUNITY DEVELOPMENT DISTRICT

In accord with Chapters 120 and 190, Florida Statutes, the Berry Bay Community Development District ("District") hereby gives notice of its intention to develop Rules of Procedure to govern the operations of the District.

The Rules of Procedure address such areas as the Board of Supervisors, officers and voting, district offices, public information and inspection of records, policies, public meetings, hearings and workshops, rulemaking proceedings and competitive purchase including procedure under the Consultants Competitive Negotiation Act, procedure regarding auditor selection, purchase of insurance, pre-qualification, construction contracts, goods, supplies and materials, maintenance services, contractual services and protests with respect to proceedings, as well as any other area of the general operation of the District.

The purpose and effect of the Rules of Procedure are to provide for efficient and effective District operations.

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A copy of the proposed Rules of Procedure may be obtained by contacting the District Manager at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, or by calling (813) 873-7300.

Berry Bay Community Development District
Brian Lamb, District Manager

Run Date: April 4, 2020 0000074932

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/08/20 - 04/15/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/15/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$1,124.00	0000075038	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/08/20	04/15/20	0000075038	Times	Legals CLS	Landowners' Election	2	2x67 L	$1,122.00
04/08/20	04/15/20	0000075038	Tampabay.com	Legals CLS	Landowners' Election AffidavitMaterial	2	2x67 L	$0.00 $2.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times
tampabay.com

DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Advertiser Name	
04/08/20 - 04/15/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/15/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$1,124.00	0000075038	

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO: TIMES PUBLISHING COMPANY

BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

Received
APR 20 2020

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

0000075038-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Landowners' Election** was published in **Tampa Bay Times: 4/ 8/20, 4/15/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/15/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

NOTICE OF LANDOWNERS' MEETING AND ELECTION AND MEETING OF THE BOARD OF SUPERVISORS OF THE BERRY BAY COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given to the public and all landowners within Berry Bay Community Development District (the "District"), the location of which is generally described as comprised of a parcel or parcels of land containing approximately 361.816 acres more or less, generally located between U.S. Highway 301 and County Road 579, south of Bonita Drive and north of Saffold Road in Wimauma, Hillsborough County, Florida, advising that a meeting of landowners will be held for the purpose of electing five (5) persons to the District Board of Supervisors. Immediately following the landowners' meeting there will be convened a meeting of the Board of Supervisors for the purpose of considering certain matters of the Board to include election of certain District officers, and other such business which may properly come before the Board.

DATE: May 7, 2020
TIME: 2:00 p.m.
PLACE: The offices of Meritus
2005 Pan Am Circle, Suite 300
Tampa, Florida 33607

Each landowner may vote in person or by written proxy. Proxy forms may be obtained upon request at the office of the District Manager located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607. At said meeting each landowner or his or her proxy shall be entitled to nominate persons for the position of Supervisor and cast one vote per acre of land, or fractional portion thereof, owned by him or her and located within the District for each person nominated for the position of Supervisor. A fraction of an acre shall be treated as one acre, entitling the landowner to one vote with respect thereto. Platted lots shall be counted individually and rounded up to the nearest whole acre. The acreage of platted lots shall not be aggregated for determining the number of voting units held by a landowner or a landowner's proxy. At the landowners' meeting the landowners shall select a person to serve as the meeting chair and who shall conduct the meeting.

The landowners' meeting and the Board of Supervisors meeting are open to the public and will be conducted in accordance with the provisions of Florida law. One or both of the meetings may be continued to a date, time, and place to be specified on the record at such meeting. A copy of the agenda for these meetings may be obtained from Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607. There may be an occasion where one or more supervisors will participate by telephone.

Any person requiring special accommodations to participate in these meetings is asked to contact the District Office at (813) 873-7300, at least 48 hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that such person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Brian Lamb, District Manager

Run Date(s): April 8 and 15, 2020 0000075038

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/15/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/15/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$840.00	0000075056	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/15/20	04/15/20	0000075056	Times	Legals CLS	Collection Method	1	2x12.00 IN	$840.00

2 of 4

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times
tampabay.com

DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Advertiser Name	
04/15/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/15/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$840.00	0000075056	

DO NOT SEND CASH BY MAIL
PLEASE MAKE CHECK PAYBLE TO: TIMES PUBLISHING COMPANY

BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

Received
APR 20 2020

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

0000075056-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Collection Method** was published in **Tampa Bay Times: 4/ 8/20, 4/15/20, 4/22/20, 4/29/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/29/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

LEGAL NOTICE

BERRY BAY COMMUNITY DEVELOPMENT DISTRICT NOTICE OF INTENT TO USE THE UNIFORM METHOD OF COLLECTION OF NON AD VALOREM ASSESSMENTS AND NOTICE OF REGULAR MEETING OF THE BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the Berry Bay Community Development District (the "District") intends to use the uniform method of collecting non ad valorem assessments to be levied by the District, pursuant to Section 197.3632, Florida Statutes. The Board of Supervisors of the District will conduct a public hearing on **May 7, 2020, at 2:00 p.m., at the offices of Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.** A regular Board meeting of the District will also be held at that time, where the Board may consider any other business that may properly come before it.

The purpose of the public hearing is to consider the adoption of a resolution authorizing the District to use the uniform method of collecting non ad valorem assessments to be levied by the District on properties located within the District's boundaries, pursuant to Section 197.3632, Florida Statutes. Under the uniform method, such non ad valorem assessments will be collected by the tax collector.

The District may levy non ad valorem assessments for the purpose(s) of constructing, acquiring, making, maintaining, operating, and equipping infrastructure improvements to serve the District including, but not limited to, roadway improvements, earthwork and surface water management, water distribution, sanitary sewer collection and transmission, relocation of utilities, required perimeter landscape buffers, off-site roadway improvements and other improvements and any other lawful projects or services of the District.

The public hearing and regular meeting are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. All affected property owners have the right to appear at the public hearing and be heard regarding the District's use of the uniform method for the levy, collection and enforcement of such non-ad valorem assessments. All affected property owners have the right to appear at the public hearing and the right to file written objections with the District Manager, Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, within 20 days of the first publication of this notice.

The public hearing and regular meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the hearing and meeting. There may be occasions when staff and/or supervisors may participate by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the public hearing and regular meeting is asked to advise the District office at least forty-eight (48) hours before the hearing and meeting by contacting the District Manager at (813) 873-7300. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, for assistance in contacting the District office.

A person who decides to appeal any decision made at the hearing and meeting, with respect to any matter considered at the hearing and meeting, is advised that a record of the proceedings is needed and that, accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Brian Lamb
District Manager

4/8, 4/15, 4/22, 4/29, 2020

0000075056-01

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/15/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/15/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$840.00	0000075070	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/15/20	04/15/20	0000075070	Times	Legals CLS		1	4x14.00 IN	$840.00

2 of 8

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

Tampa Bay Times
tampabay.com

DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355

ADVERTISING INVOICE

Thank you for your business.

Advertising Run Dates	Advertiser Name	
04/15/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/15/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$840.00	0000075070	

DO NOT SEND CASH BY MAIL
PLEASE MAKE CHECK PAYBLE TO: TIMES PUBLISHING COMPANY

BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

Received
APR 20 2020

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

Notice of Regular Meeting and Public Hearing to Consider Adoption of Assessment Roll and Imposition of Special Assessments Pursuant to Chapters 170, 190, and 197, Florida Statutes, by the Berry Bay Community Development District

The Board of Supervisors ("**Board**") of the Berry Bay Community Development District ("**District**") will hold a regular meeting and public hearing on **Thursday, May 7, 2020, at 2:00 p.m., at the offices of Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.**

Notice of Regular Meeting and Public Hearing to Consider Adoption of Assessment Roll and Imposition of Special Assessments Pursuant to Chapters 170, 190, and 197, Florida Statutes, by the Berry Bay Community Development District

The Board of Supervisors ("Board") of the Berry Bay Community Development District ("District") will hold a regular meeting and public hearing on Thursday, May 7, 2020, at 2:00 p.m., at the offices of Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.

The purpose of the public hearing will be to consider the adoption of an assessment roll and to provide for the levy, collection, and enforcement of proposed non-ad valorem special assessments that will secure the District's proposed special assessment revenue bonds, to be issued in one or more series. At this hearing, the Board will hear testimony from any interested property owners as to the propriety and advisability of the special assessments on all benefited lands within the District, more fully described in the Master Assessment Methodology Report dated March 26, 2020. The proposed bonds will fund of the public improvements described in the Report of the District Engineer dated March 23, 2020. The Board will sit as an equalizing Board to consider comments on these assessments. The public hearing is being conducted pursuant to Chapters 170, 190, and 197, Florida Statutes.

The annual principal assessment levied against each parcel will be based on repayment over 30 years of the total debt allocated to each parcel. The District expects to collect sufficient revenues to retire no more than $49,590,000 principal in debt, excluding interest, collection costs and discounts for early payment. The proposed schedule of assessments is as follows:

Preliminary Assessment Roll

ASSESSMENT ROLL

TOTAL ASSESSMENT:	$49,590,000.00		
ANNUAL ASSESSMENT:	$3,921,225.88	(30 Installments)	
TOTAL GROSS ASSESSABLE ACRES +/-:	361.82		
TOTAL ASSESSMENT PER ASSESSABLE GROSS ACRE:	$137,057.10		
ANNUAL ASSESSMENT PER GROSS ASSESSABLE ACRE:	$10,837.50	(30 Installments)	

Landowner Name, Hillsborough County Folio ID & Address	Gross Unplatted Assessable Acres	PER PARCEL ASSESSMENTS Total PAR Debt	Total Annual
EPGI LLC Folio IDs: 079637-0000; 079709-0000; 079715-0000; 079715-1200; 079715-4000 111 S. Armenia Avenue, Suite 201 Tampa, FL 33609	361.82	$49,590,000.00	$3,921,225.88
Totals:	361.82	$49,590,000.00	$3,921,225.88

The special assessments for all benefited land within the District are anticipated to be initially directly collected in accordance with Chapter 190, Florida Statutes. Alternatively, the District may elect to use the Hillsborough County Tax Collector to collect the special assessments.

Failure to pay the assessments may subject the property to foreclosure and/ or cause a tax certificate to be issued against the property, either of which may result in a loss of title. All affected property owners have the right to appear at the public hearing and the right to file written objections with the District within 20 days of publication of this notice.

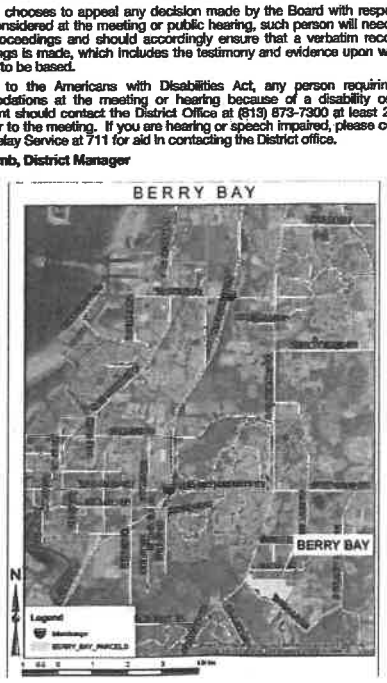
At the conclusion of the public hearing, the Board will hold a regular public meeting to consider matters related to the construction of public improvements, to consider matters related to a bond issue and special assessments to finance public improvements, to consider the services and facilities to be provided by the District and the financing plan for same, and to consider any other business that may lawfully be considered by the District.

The Board meeting and public hearing are open to the public and will be conducted in accordance with the provisions of Florida Law for community development districts. The Board meeting and/or the public hearing may be continued in progress to a date and time certain announced at the meeting and/or hearing.

If anyone chooses to appeal any decision made by the Board with respect to any matter considered at the meeting or public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which such appeal is to be based.

Pursuant to the Americans with Disabilities Act, any person requiring special accommodations at the meeting or hearing because of a disability or physical impairment should contact the District Office at (813) 873-7300 at least 2 calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 for aid in contacting the District office.

Brian Lamb, District Manager



RESOLUTION NO. 2020-23

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BERRY BAY COMMUNITY DEVELOPMENT DISTRICT DECLARING NON-AD VALOREM SPECIAL ASSESSMENTS; INDICATING THE LOCATION, NATURE AND ESTIMATED COST OF THE PUBLIC IMPROVEMENTS WHICH COST IS TO BE DEFRAYED IN WHOLE OR IN PART BY THE SPECIAL ASSESSMENTS; PROVIDING THE PORTION OF THE ESTIMATED COST OF THE PUBLIC IMPROVEMENTS TO BE DEFRAYED IN WHOLE OR IN PART BY THE SPECIAL ASSESSMENTS; PROVIDING THE MANNER IN WHICH SUCH SPECIAL ASSESSMENTS SHALL BE MADE; PROVIDING WHEN SUCH SPECIAL ASSESSMENTS SHALL BE MADE; DESIGNATING LANDS UPON WHICH THE SPECIAL ASSESSMENTS SHALL BE LEVIED; PROVIDING FOR AN ASSESSMENT PLAT; AUTHORIZING THE PREPARATION OF A PRELIMINARY ASSESSMENT ROLL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the "**Board**") of the Berry Bay Community Development District (the "**District**") has determined to construct and/or acquire certain public improvements (the "**Project**") set forth in the plans and specifications described in the Report of the District Engineer dated March 23, 2020 (the "**Engineer's Report**"), incorporated by reference as part of this Resolution and which is available for review at the offices of Meritus, located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607 (the "**District Office**"); and

WHEREAS, the Board finds that it is in the best interest of the District to pay the cost of the Project by imposing, levying, and collecting non-ad valorem special assessments pursuant to Chapter 190, the Uniform Community Development District Act, Chapter 170, the Supplemental Alternative Method of Making Local and Municipal Improvements, and Chapter 197, Florida Statutes (the "**Assessments**"); and

WHEREAS, the District is empowered by Chapters 190, 170 and 197, Florida Statutes, to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate, and maintain the Project and to impose, levy, and collect the Assessments; and

WHEREAS, the District hereby determines that benefits will accrue to the property improved, the amount of those benefits, and that the Assessments will be made in proportion to the benefits received as set forth in the Master Assessment Methodology Report dated March 26, 2020, (the "**Assessment Report**") incorporated by reference as part of this Resolution and on file in the District Office; and

WHEREAS, the District hereby determines that the Assessments to be levied will not exceed the benefits to the property improved.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE DISTRICT THAT:

1. The foregoing recitals are hereby incorporated as the findings of fact of the Board.
2. The Assessments shall be levied to defray all of the costs of the Project.
3. The nature of the Project generally consists of public improvements consisting of undergrounding of electrical power, roadways, stormwater ponds, potable water distribution, sanitary sewer system, reclaimed water distribution, recreational amenities, parks, landscaping, and hardscaping, all as described more particularly in the plans and specifications on file at the District Office, which are by specific reference incorporated herein and made part hereof.
4. The general locations of the Project are as shown on the plans and specifications referred to above.
5. As stated in the Engineer's Report, the estimated cost of the Project is approximately $37,480,000 (hereinafter referred to as the "**Estimated Cost**").
6. As stated in the Assessment Report, the Assessments will defray approximately $49,590,000 of the expenses, which includes the Estimated Cost, plus financing related costs, capitalized interest, a debt service reserve and contingency, all of which may be financed by the District's proposed special assessment revenue bonds, to be issued in one or more series.
7. The manner in which the Assessments shall be made is based upon an allocation of the benefits among the parcels or real property benefited by the Project as set forth in the Assessment Report. As provided in further detail in the Assessment Report, the lands within the District are currently undeveloped and unplatted and therefore the Assessments will be levied initially on a per acre basis since the Project benefits all of developable lands within the District. On and after the date benefited lands within the District are specifically platted, the Assessments as to platted lots will be levied in accordance with the Assessment Report, that is, on an equivalent assessment basis per product type. Until such time that all benefited lands within the District are specifically platted, the manner by which the Assessments will be imposed on unplatted lands shall be on a per acre basis in accordance with the Assessment Report.
8. In the event the actual cost of the Project exceeds the Estimated Cost, such excess may be paid by the District from additional assessments or contributions from other entities. No such excess shall be required to be paid from the District's general revenues.
9. The Assessments shall be levied in accordance with the Assessment Report referenced above on all lots and lands, within the District, which are adjoining and contiguous or bounding and abutting upon the Project or specially benefited thereby and further designated by the assessment plat hereinafter provided for.
10. There is on file at the District Office, an assessment plat showing the area to be assessed, with the plans and specifications describing the Project and the Estimated Cost, all of which shall be open to inspection by the public.
11. The Chair of the Board has caused the District Manager to prepare a preliminary assessment roll which shows the lots and lands assessed, the amount of benefit to and the assessment against each lot or parcel of land and the number of annual installments into which the assessment is divided. The preliminary assessment roll is part of the Assessment Report which is on file at the District Office.
12. In accordance with the Assessment Report and commencing with the year in which the District is obligated to make payment of a portion of the Estimated Cost acquired by the District, the Assessments shall be paid in not more than 30 annual installments payable at the same time and in the same manner as are ad valorem taxes and as prescribed by Chapter 197, Florida Statutes; provided, however, that in the event the non-ad valorem assessment method of collection is not available to the District in any year, or the District determines not to utilize the provision of Chapter 197, Florida Statutes, the Assessments may be collected as is otherwise permitted by law.

PASSED AND ADOPTED this 26th day of March, 2020.

Attest: **Berry Bay Community Development District**

Brian Lamb
Secretary

Jeffery Hills
Chair of the Board of Supervisors

April 8th & April 15th, 2020

B0000750-01

0000075070-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE:** was published in **Tampa Bay Times: 4/ 8/20, 4/15/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this **.04/15/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/22/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/22/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$840.00	0000075056	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/22/20	04/22/20	0000075056	Times	Legals CLS	Collection Method	1	2x12.00 IN	$840.00

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Tampa Bay Times
tampabay.com

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Total Amount Due	**Ad Number**	
$840.00	0000075056	

DO NOT SEND CASH BY MAIL
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BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

Received
APR 24 2020

REMIT TO:
Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

0000075056-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

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Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/29/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

LEGAL NOTICE

BERRY BAY COMMUNITY DEVELOPMENT DISTRICT NOTICE OF INTENT TO USE THE UNIFORM METHOD OF COLLECTION OF NON AD VALOREM ASSESSMENTS AND NOTICE OF REGULAR MEETING OF THE BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the Berry Bay Community Development District (the "District") intends to use the uniform method of collecting non ad valorem assessments to be levied by the District, pursuant to Section 197.3632, Florida Statutes. The Board of Supervisors of the District will conduct a public hearing on **May 7, 2020, at 2:00 p.m., at the offices of Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.** A regular Board meeting of the District will also be held at that time, where the Board may consider any other business that may properly come before it.

The purpose of the public hearing is to consider the adoption of a resolution authorizing the District to use the uniform method of collecting non ad valorem assessments to be levied by the District on properties located within the District's boundaries, pursuant to Section 197.3632, Florida Statutes. Under the uniform method, such non ad valorem assessments will be collected by the tax collector.

The District may levy non ad valorem assessments for the purpose(s) of constructing, acquiring, making, maintaining, operating, and equipping infrastructure improvements to serve the District including, but not limited to, roadway improvements, earthwork and surface water management, water distribution, sanitary sewer collection and transmission, relocation of utilities, required perimeter landscape buffers, off-site roadway improvements and other improvements and any other lawful projects or services of the District.

The public hearing and regular meeting are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. All affected property owners have the right to appear at the public hearing and be heard regarding the District's use of the uniform method for the levy, collection and enforcement of such non-ad valorem assessments. All affected property owners have the right to appear at the public hearing and the right to file written objections with the District Manager, Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, within 20 days of the first publication of this notice.

The public hearing and regular meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the hearing and meeting. There may be occasions when staff and/or supervisors may participate by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the public hearing and regular meeting is asked to advise the District office at least forty-eight (48) hours before the hearing and meeting by contacting the District Manager at (813) 873-7300. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, for assistance in contacting the District office.

A person who decides to appeal any decision made at the hearing and meeting, with respect to any matter considered at the hearing and meeting, is advised that a record of the proceedings is needed and that, accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Brian Lamb
District Manager

4/8, 4/15, 4/22, 4/29, 2020

0000075056-01

Tampa Bay Times
tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/22/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/22/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$614.00	0000078670	

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
04/22/20	04/22/20	0000078670	Times	Legals CLS	Telephonic Meeting	1	2x73 L	$612.00
04/22/20	04/22/20	0000078670	Tampabay.com	Legals CLS	Telephonic Meeting AffidavitMaterial	1	2x73 L	$0.00 $2.00

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BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

Received
APR 24 2020

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

0000078670-01

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: Telephonic Meeting** was published in **Tampa Bay Times: 4/22/20** in said newspaper in the issues of **Baylink Hillsborough**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this **04/22/2020**

Signature of Notary Public

Personally known X **or produced identification**

Type of identification produced _____

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

Notice of Telephonic Meetings of the Board of Supervisors of the Berry Bay Community Development District

Notice is hereby given that, pursuant to Governor DeSantis' Executive Order 20-69 relating to the COVID-19 public health emergency and to protect the public and follow the CDC guidance regarding social distancing, the previously noticed regular meetings, workshops, and/or public hearings of the Board of Supervisors (the "Board") of the Berry Bay Community Development District (the "District") to be held on the dates and times listed below will now be conducted by telephonic technology and not at the physical location previously noticed:

May 07, 2020	2:00 p.m.
June 04, 2020	2:00 p.m.
July 02, 2020	2:00 p.m.
August 06, 2020	2:00 p.m.
September 03, 2020	2:00 p.m.

In the event Executive Order 20-69 is rescinded or expires the District may cancel any scheduled telephonic meetings or if feasible it may revert to having the meeting at the date, time, and physical location previously noticed. The District will provide updates on its website, www.berrybaycdd.com of any such changes as soon as possible.

The Board deems it necessary to hold the above-referenced meetings utilizing telephonic technology to conduct all necessary business properly coming before it. The District fully encourages public participation in its telephonic meeting in an orderly and efficient manner. Anyone wishing to listen to and/or participate during the designated audience comments portion of the meeting may do so by dialing 1-866-906-9330 and entering the following code 4863181.

Pursuant to applicable requirements and guidance relating to COVID-19 the District will not provide any locations where communications media technology facilities will be available. To best facilitate public comments, participants are encouraged to submit questions or comments to the District Manager in advance of the meeting by email. Additional details on how to listen to or participate in the meeting will be available on the District's website. Copies of the agenda will be available on the District's website or by emailing the District Manager at:
brian.lamb@merituscorp.com
The District Manager's office can be reached telephonically at 813-873-7300.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts and Executive Order 20-69, as may be amended. The meeting may be continued in progress without additional notice to a date, time, and place (either physical, telephonic, or virtual) to be specified on the record at the meeting.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the meeting is asked to advise the District Manager's office at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711 or 1-800-955-8771 (TTY), or 1-800-955-8770 (Voice), for assistance in contacting the District Manager's office.

A person who decides to appeal any decision made at the meeting, with respect to any matter considered at the meeting, is advised that a record of the proceedings is needed and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Brian Lamb
District Manager

Publication date: April 22, 2020 0000078670

Tampa Bay Times
tampabay.com

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DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
04/29/20	BERRY BAY CDD	
Billing Date	**Sales Rep**	**Customer Account**
04/29/2020	Deirdre Almeida	306147
Total Amount Due	**Ad Number**	
$840.00	0000075056	

PAYMENT DUE UPON RECEIPT

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04/29/20	04/29/20	0000075056	Times	Legals CLS	Collection Method	1	2x12.00 IN	$840.00

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DO NOT SEND CASH BY MAIL

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BERRY BAY CDD
C/O MERITUS
2005 PAN AM CIRCLE, SUITE 300
TAMPA, FL 33607

Received
MAY 06 2020

REMIT TO:

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough } ss

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Affiant further says the said **Tampa Bay Times** is a newspaper published in Hillsborough County, Florida and that the said newspaper has heretofore been continuously published in said Hillsborough County, Florida each day and has been entered as a second class mail matter at the post office in said Hillsborough County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this .**04/29/2020**

Signature of Notary Public

Personally known X or produced identification

Type of identification produced _____

JEAN M MITOTES
State of Florida-Notary Public
Commission # GG009269
My Commission Expires
July 06, 2020

LEGAL NOTICE

BERRY BAY COMMUNITY DEVELOPMENT DISTRICT NOTICE OF INTENT TO USE THE UNIFORM METHOD OF COLLECTION OF NON AD VALOREM ASSESSMENTS AND NOTICE OF REGULAR MEETING OF THE BOARD OF SUPERVISORS

NOTICE IS HEREBY GIVEN that the Berry Bay Community Development District (the "District") intends to use the uniform method of collecting non ad valorem assessments to be levied by the District, pursuant to Section 197.3632, Florida Statutes. The Board of Supervisors of the District will conduct a public hearing on **May 7, 2020, at 2:00 p.m., at the offices of Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.** A regular Board meeting of the District will also be held at that time, where the Board may consider any other business that may properly come before it.

The purpose of the public hearing is to consider the adoption of a resolution authorizing the District to use the uniform method of collecting non ad valorem assessments to be levied by the District on properties located within the District's boundaries, pursuant to Section 197.3632, Florida Statutes. Under the uniform method, such non ad valorem assessments will be collected by the tax collector.

The District may levy non ad valorem assessments for the purpose(s) of constructing, acquiring, making, maintaining, operating, and equipping infrastructure improvements to serve the District including, but not limited to, roadway improvements, earthwork and surface water management, water distribution, sanitary sewer collection and transmission, relocation of utilities, required perimeter landscape buffers, off-site roadway improvements and other improvements and any other lawful projects or services of the District.

The public hearing and regular meeting are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. All affected property owners have the right to appear at the public hearing and be heard regarding the District's use of the uniform method for the levy, collection and enforcement of such non-ad valorem assessments. All affected property owners have the right to appear at the public hearing and the right to file written objections with the District Manager, Meritus, 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607, within 20 days of the first publication of this notice.

The public hearing and regular meeting may be continued in progress without additional notice to a date, time, and place to be specified on the record at the hearing and meeting. There may be occasions when staff and/or supervisors may participate by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the public hearing and regular meeting is asked to advise the District office at least forty-eight (48) hours before the hearing and meeting by contacting the District Manager at (813) 873-7300. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, for assistance in contacting the District office.

A person who decides to appeal any decision made at the hearing and meeting, with respect to any matter considered at the hearing and meeting, is advised that a record of the proceedings is needed and that, accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

Brian Lamb
District Manager

4/8, 4/15, 4/22, 4/29, 2020

0000075056-01

Berry Bay
Community Development District

Financial Statements
(Unaudited)

Period Ending
June 30, 2020

Meritus Districts
2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Berry Bay CDD
Balance Sheet
As of 6/30/2020
(In Whole Numbers)

	General Fund	Total
Assets		
Cash-Operating Account	15,000	15,000
Total Assets	15,000	15,000
Liabilities		
Accounts Payable	19,924	19,924
Total Liabilities	19,924	19,924
Fund Equity & Ither Credits Contributed Support	(4,924)	(4,924)
Total Liabilities & Fund Equity	(15,000)	(15,000)

Berry Bay CDD

Statement of Revenues and Expenditures
001 - General Fund
From 10/1/2019 Through 6/30/2020

		Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
	Revenues				
36600	Contributions & Donations From Private Sources				
0002	Developer Contributions	937,000.00	15,000.00	(922,000.00)	(98.40)%
	Total Revenues	937,000.00	15,000.00	(922,000.00)	(98.40)%
	Expenditures				
51100	Legislative				
1101	Supervisor Fees	0.00	2,000.00	(2,000.00)	0.00%
51300	Financial & Administrative				
3101	District Manager	47,600.00	0.00	47,600.00	100.00%
3103	District Engineer	21,100.00	0.00	21,100.00	100.00%
3104	Disclosure Report	5,300.00	0.00	5,300.00	100.00%
3105	Trustee Fees	10,500.00	0.00	10,500.00	100.00%
3201	Accounting Services	9,500.00	0.00	9,500.00	100.00%
3202	Auditing Services	6,350.00	0.00	6,350.00	100.00%
4101	Postage, Phone, Faxes, Copies	5,300.00	0.00	5,300.00	100.00%
4501	Public Officials Insurance	5,300.00	2,507.00	2,793.00	52.70%
4801	Legal Advertising	10,500.00	7,272.00	3,228.00	30.74%
4901	Bank Fees	1,050.00	0.00	1,050.00	100.00%
4902	Dues, Licenses, & Fees	200.00	0.00	200.00	100.00%
4903	Miscellaneous Fees	300.00	0.00	300.00	100.00%
5103	Website Maintenance	0.00	2,900.00	(2,900.00)	0.00%
51400	Legal Counsel				
3107	District Counsel	10,500.00	5,244.85	5,255.15	50.05%
53100	Electric Utility Services				
4301	Electric Utility Services	468,000.00	0.00	468,000.00	100.00%
4305	Electric Utility Services - All Other	15,900.00	0.00	15,900.00	100.00%
53600	Water-Sewer Combination Services				
4302	Water Utility Services	26,500.00	0.00	26,500.00	100.00%
53900	Other Physical Envirnoment				
4502	Property & Casualty Insurance	12,700.00	0.00	12,700.00	100.00%
4509	Waterway Management Program	58,200.00	0.00	58,200.00	100.00%
4604	Landscape Maintenance-Contract	132,300.00	0.00	132,300.00	100.00%
4605	Landscape Maintenance-Other	15,900.00	0.00	15,900.00	100.00%
4607	Plant Replacement Program	26,500.00	0.00	26,500.00	100.00%
4611	Irrigation Maintenance	10,500.00	0.00	10,500.00	100.00%
54100	Road & Street Facilities				
4618	Pavement & Drainage Repairs & Maintenance	37,000.00	0.00	37,000.00	100.00%
	Total Expenditures	937,000.00	19,923.85	917,076.15	97.87%

Berry Bay CDD

Statement of Revenues and Expenditures
001 - General Fund
From 10/1/2019 Through 6/30/2020

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Excess of Revenues Over (Under) Expenditures	0.00	(4,923.85)	(4,923.85)	0.00%
Fund Balance, End of Period	0.00	(4,923.85)	(4,923.85)	0.00%

Berry Bay CDD
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 06/30/2020
Reconciliation Date: 6/30/2020
Status: Locked

Bank Balance	15,000.00
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	15,000.00
Balance Per Books	15,000.00
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

Berry Bay CDD
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 06/30/2020
Reconciliation Date: 6/30/2020
Status: Locked

Cleared Deposits

Deposit Number	Document Number	Document Date	Document Description	Document Amount
	001	6/23/2020	Developer Funding	15,000.00
Cleared Deposits				15,000.00