

**BERRY BAY
COMMUNITY DEVELOPMENT DISTRICT**

August 6, 2020 Minutes of Public Hearing, Audit Committee and Regular Meeting

Minutes of the Public Hearing, Audit Committee and Regular Meeting

The Public Hearing, Audit Committee and Regular Meeting of the Board of Supervisors for the Berry Bay Community Development District was held on **Friday, August 6, 2020 at 2:00 p.m. via conference call at 1-866-906-9330 with access code 4863181.**

1. CALL TO ORDER

Debby Nussel called the Public Hearing, Audit Committee and Regular Meeting of the Board of Supervisors of the Berry Bay Community Development District to order on **Friday, August 6, 2020 at 2:52 p.m.**

Board Members Present and Constituting a Quorum:

Jeff Hills	Chair
Nick Dister	Vice Chair
Ryan Motko	Supervisor
Albert Viera	Supervisor
Steve Luce	Supervisor

Staff Members Present:

Debby Nussel	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Tonja Stewart	District Engineer, Stantec

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

3. RECESS TO PUBLIC HEARING

Mrs. Nussel directed the Board to recess to the public hearing.

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4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET

A. Open the Hearing on Adopting Fiscal Year 2021 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

B. Staff Presentations

Mrs. Nussel went over each item in the budget and read the totals for each section.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2020-34; Adopting Fiscal Year 2021 Budget

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-34.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

E. Close the Public Hearing on Adopting Fiscal Year 2021 Budget

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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5. RECESS TO THE AUDIT COMMITTEE MEETING

Mrs. Nussel directed the Board to recess to the Audit Committee Meeting.

6. AUDIT COMMITTEE MEETING

A. Call to Order/Roll Call

Mrs. Nussel called the Audit Committee meeting to order.

B. Evaluate and Rank the Audit Proposals

C. Finalize the Ranking and Consideration of Audit Committee Recommendation

Mrs. Nussel went over the two proposals with the Audit Committee. The cost for Carr, Riggs & Ingram was \$6,500 for 2020 and \$7,300 for 2021. The cost for Grau & Associates was \$2,800 for 2020 and \$3,200 for 2021. The ranking was 90 for Carr, Riggs & Ingram and 100 for Grau & Associates.

MOTION TO:	Recommend to go with Grau & Associates.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

D. Close the Audit Committee Meeting

Mrs. Nussel closed the Audit Committee meeting.

7. RETURN TO THE REGULAR MEETING

Mrs. Nussel directed the Board to return to the regular meeting.

8. BUSINESS ITEMS

A. Consideration of Audit Committee Recommendations and Evaluation

The Board reviewed the Audit Committee recommendations and evaluation.

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MOTION TO:	Accept the Audit Committee's recommendation and go with Grau & Associates for audit services.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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B. Consideration of Resolution 2020-35; Re-Designating Officers

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Mrs. Nussel reviewed the resolution with the Board. Mr. Roberts will be added as an Assistant Secretary.

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MOTION TO:	Approve Resolution 2020-35, adding Gene Roberts as Assistant Secretary.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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C. Consideration of Resolution 2020-36; Setting FY 2021 Meeting Schedule

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Mrs. Nussel reviewed the resolution and meeting schedule with the Board.

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MOTION TO:	Approve Resolution 2020-36.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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D. General Matters of the District

- 160 **9. CONSENT AGENDA**
- 161 **A. Consideration of Minutes of the Special Organizational Meeting March 26, 2020**
- 162 **B. Consideration of Minutes of the Landowners Election May 7, 2020**
- 163 **C. Consideration of Minutes of the Public Hearings, Audit Committee & Regular**
- 164 **Meeting May 7, 2020**
- 165 **D. Consideration of Minutes of the Continued Meeting June 4, 2020**
- 166 **E. Consideration of Operations and Maintenance Expenditures June 2020**
- 167 **F. Review of Financial Statements Month Ending June 30, 2020**

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169 The Board reviewed the Consent Agenda items.

171	MOTION TO:	Approve the Consent Agenda.
172	MADE BY:	Supervisor Luce
173	SECONDED BY:	Supervisor Dister
174	DISCUSSION:	None further
175	RESULT:	Called to Vote: Motion PASSED
176		5/0 - Motion Passed Unanimously

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- 179 **10. VENDOR AND STAFF REPORTS**
- 180 **A. District Counsel**
- 181 **B. District Engineer**
- 182 **C. District Manager**

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184 There were no additional reports from staff at this time.

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187 **11. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

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189 There were no supervisor requests or audience comments.

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192 **12. ADJOURNMENT**

194	MOTION TO:	Adjourn.
195	MADE BY:	Supervisor Dister
196	SECONDED BY:	Supervisor Viera
197	DISCUSSION:	None further
198	RESULT:	Called to Vote: Motion PASSED
199		5/0 - Motion Passed Unanimously

202 *Please note the entire meeting is available on disc.

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204 *These minutes were done in summary format.

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206 *Each person who decides to appeal any decision made by the Board with respect to any matter
207 considered at the meeting is advised that person may need to ensure that a verbatim record of
208 the proceedings is made, including the testimony and evidence upon which such appeal is to be
209 based.

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211 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
212 noticed meeting held on 10/09/2020.

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214 Brian Lamb

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216 Signature

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218 Brian Lamb

219 Printed Name

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221 Title:

222 Secretary
223 Assistant Secretary

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Jeffery S. Hills

216 Signature

217 Jeffery S. Hills

219 Printed Name

221 Title:

222 Chairman
223 Vice Chairman

Recorded by Records Administrator

Brittany Crutchfield

Signature

10/12/2020

Date

Berry Bay Community Development District

SEAL

Established March 11, 2020
Hillsborough County, Florida

Official District Seal